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AUTHOR Buckingham, Betty Jo
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ABSTRACT

Prepared for the Instruction and Curriculum Division of the Iowa Department of Public Instruction, these 13 brief annotated bibliographies are part of a series designed to remind library media specialists and administrators of a handful of desirable selection tools. The titles in these "mini-bibs" are broad in scope and evaluative in nature. A bibliography on each of the following topics is included: (1) General Selection Tools for Library Media Centers; (2) Nonevaluative Acquisition Tools for Library Media Centers; (3) Special Population Selection Tools for Library Media Centers: Ethnic Groups, Women and the Aging; (4) Special Population Selection Tools for Library Media Centers: The Gifted, the Handicapped, the Reluctant and the Coping; (5) Special Subject Selection Tools for Library Media Centers; (6) Nonevaluative Indexes for Library Media Centers; (7) Selection Periodicals for Library Media Centers; (8) Reference Selection Tools for Library Media Centers; (9) Microcomputers and Library Media Centers (Books); (10) Microcomputers and Library Media Centers (Periodicals and Annuals); (11) Library Media Skills; (12) Managing and Organizing the Library Media Center; and (13) The Vertical File. (THC)

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Library Media Centers

MINI-BIBS 1-13

Prepared for

The Iowa Department of Public Instruction

1984

IR 050 838

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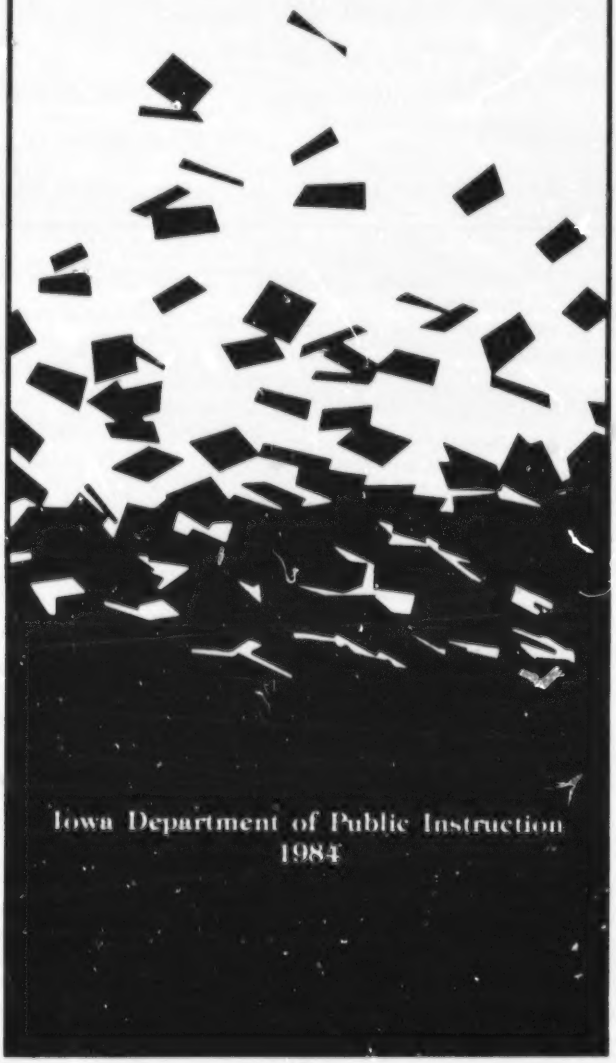
TO THE EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)."

Mini-Bib 1

General Selection Tools for School Library Media Centers



Iowa Department of Public Instruction
1984

Mini-Bib 1

General Selection Tools for
Library Media Centers

Prepared by
Bett / Jo Buckingham
Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

* * *

Selection of materials for a library media center has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection to insure quality collections to support the curriculum.

This is one of a series of brief bibliographies designed to remind library media specialists and administrators of a handful of desirable selection tools. The titles in this "mini-bib" are broad in scope and evaluative in nature. The selection tools in this and other bibliographies in the series can help to carry out the responsibility for weeding and developing the collection. No bibliography can replace the need for locally developed selection guidelines based on, or including a board-adopted selection policy and procedure. (see *Selection of Instructional Materials, a Model Policy and Rules*, available from the Department).

Adventuring with Books: A Booklist for Preschool-Graded. New ed. Edited by Mary Lou White. National Council of Teachers of English, 1981. 472pp. $8.95 paper ($6.95 to members). ISBN 0-8141-0075-9.

2,500 high-quality and high-interest books are carefully annotated in this publication. Books included were published between 1977 and 1980. Also available from American Library Association.

Best Books for Children: Preschool through the Middle Grades. 2nd ed. Edited by John T. Gillespie and Christine B. Gilbert. R. R. Bowker, 1981. 635pp. $29.95 ISBN 0-8352-1332-3.

Nearly 13,000 books for elementary and middle school students are included in this volume. Books are said to be accurate, current, available and recommended by at least three sources. *Best Books* is arranged by 35 subject areas with further subdivisions. Fiction is subdivided by type of story. Author/illustrator, title, subject and biographical subject indexes are provided. A major tool for collection development and selection along with *Children's Catalog* and *Elementary School Library Collection.*

The Best in Children's Books: The University of Chicago Press Guide to Children's Literature, 1973-1978. By Zena Sutherland. University of Chicago Press, 1980. 547pp. $17.50. ISBN 0-266-17916-8.

1,400 careful reviews from the *Bulletin of the Center for Children's Books* with indexes on developmental values, curricular use, reading levels, types of literature and subject.

Books for Secondary Schools. Compiled by Ad Hoc Library Committee of the National Association of Independent Schools. 6th ed. N Y, R. R. Bowker, 1981. 844pp. $29.95. ISBN 0-8352-1111-8

This book includes over 9,000 nonfiction titles. There are separate sections for professional and reference materials. The emphasis is academic or college preparatory. Entries are in Dewey Decimal order. Author, title, publisher, date, price, paperback publisher and price are included. There are no annotations. There is very little overlap with the Wilson series.

Books for You: A Booklist for Senior High Students. New ed. National Council of Teachers of English. Committee on the Senior High School Booklist, 1982. 323pp. $6.75 paper. $5.75 members. ISBN 0-8141-0359-6.

1,400 titles published since the 1976 edition was prepared. A frequently revised NCTE list.

Children and Poetry. 2nd rev. ed. By Virginia Haviland and William J. Smith. Library of Congress, 1979. 84pp.

Valuable for poetry collection development.

Children's Catalog, 1981. 14th ed. Edited by Richard H. Isaacson and Gary L. Bogart. N Y. H. W. Wilson, 1981. 1,277pp. $54.00 (generally includes four annual supplements) ISBN 0-8242-0662-2.

Children's Catalog is a familiar tool in most school libraries. It is one of the major classified, annotated, evaluative guides to books for elementary level library media centers. There are nearly 6,000 titles, "elected" by 18 children's librarians.

Core Media Collection for Elementary Schools. 2nd ed. By Lucy G. Brown and Betty McDavid. Bowker, 1978. $18.95 ISBN 0-8352-1096-0.

Although six years old, this collection may still be useful since *Elementary School Library Collection* is the only major source which includes nonprint materials at this level.

Core Media Collection for Secondary Schools. 2nd ed. By Lucy G. Brown, R. R. Bowker, 1979. 263pp. $18.95. ISBN 0-8352-1162-2.

Designed as a basic nonprint collection, this title is listed despite its age, because no other major source includes general audiovisual materials for the secondary level.

Current Career and Occupational Literature, 1982. By Leonard H. Goodman. H. W. Wilson, 1982. 196pp. $15.00 ISSN 0-161-0562.

A biennial publication which provides 1,800 references under more than 600 occupations. A classic.

Elementary School Library Collection: A Guide to Books and Other Media, Phases 1-2-3. 13th ed. Edited by L. Winkel. Bro-Dart Foundation, 1981. 1,120pp. $69.95 ISBN O-912654-13-9.

Similar in design to *Children's Catalog*, but includes audiovisual materials and is more curriculum oriented.

14th ed. available early 1984. $79.95

Fantasy for Children: An Annotated Checklist. 2nd ed. By Ruth Nadelman Lynn. R. R. Bowker, 1983. ca 352pp, ca $24.95.

Around 2,000 titles for children in grades 3-8. All books were recommended by two or more sources.

Fiction Catalog. 10th ed. H. W. Wilson, 1980. 800pp. $70.00. (base volume and four annual supplements). ISBN 0-8242-0590-1.

Includes over 5,000 fiction books. Designed to supplement both *Public Library Catalog* and *Senior High School Library Catalog*. Organized in same order as other Wilson catalogs.

Fiction for Youth: A Guide to Recommended Books. By Lillian L. Shapiro. Neal-Schuman, 1981. 252pp. $21.95. ISBN 0-918212-34-0.

More than 600 fiction books for "the capable reader. . ." Around 125 books are juveniles, the rest are adult. Annotations appear to note explicit sex and obscene language. Books were in print in paper or hardback in 1979. Received several favorable reviews.

Free and Inexpensive Learning Materials. George Peabody College for Teachers. Biennial. 1983. $4.95. ISBN 0-933436-02-5.

Order information on ephemeral material arranged under 85 subjects. Materials are selected for accuracy and usefulness to schools. Revised frequently.

Fun for Kids: An Index to Children's Crafts Books. Scarecrow, 1981. 340pp. $15.00.

Covers 300 books in alphabetic order with index by craft. Excludes magic, gardening, food, science and stunts. Reviewed as useful and well done.

Junior High School Catalog. 4th ed. Edited by Gary L. Bogart and Richard H. Isaacson. H. W. Wilson, 1980. 939pp. $62.00 (base volume and four annual supplements) ISBN 0-8242-0652-5.

Nearly 3,800 junior high level books selected by a committee and a panel of consultants are arranged in the traditional Wilson Dewey Decimal order with complete bibliographic information and annotations. The index includes authors, titles, subjects and analytics. An important reference tool.

Let's Read Together: Books for Family Enjoyment. 4th ed. Association for Library Service to Children, American Library Association, c1981. 111pp. $5.00 paper. ISBN 0-8389-3253-3.

Over 700 read-together stories providing a balanced, well-selected list for preschool through age 13.

Picture Books for Children. By Patricia Jean Cianciolo. 2nd ed., rev. and enl. American Library Association, 1981. 254pp. $12.50. ISBN 0-8389-0315-0.

Around 550 picture books are included in this well-balanced, carefully annotated list for parents, children's literature classes, librarians and teachers.

Senior High School Library Catalog. 12th ed. H. W. Wilson, 1982. 1,299pp. $70.00 ISBN 0-8242-0677-0.

The major broad-based selection tool for senior high schools. Titles are carefully selected. Main volume and four annual supplements.

Your Reading: A Booklist for Junior High Students. Edited by Jane Christensen. National Council of Teachers of English, December 1983.

Over 3,000 book titles annotated for use by junior high and middle school students. Both fiction and nonfiction books are included. Topics covered include adventure, physical handicaps, supernatural, death, emotional problems. A classic, frequently revised.

Mini-Bib 2

Nonevaluative Acquisition Tools for Library Media Centers

Prepared by
Betty Jo Buckingham
Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

* * *

Selection of materials for library media centers has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection and acquisition.

This is one of a series of brief bibliographies designed to remind library media specialists and administrators of a handful of helpful tools. The acquisition tools in this "mini-bib" are broad in scope and nonevaluative in nature. Their primary purpose is to indicate availability.

Because of their nature these tools tend to be expensive. Few libraries will have or need all of them and small centers may have few if any of them. Library media centers may be able to use such titles from district, AEAMC or other large library collections or to buy titles cooperatively with other libraries.

A to Zoo: A Subject Guide to Children's Picture Books in Print. R. R. Bowker, 1982. 464pp. $29.95 ISBN 0-8352-1400-1.

A subject guide to 4,400 picture books for use as an acquisition or reference tool. Reviewed as indispensable.

Books in Print (Annual). R. R. Bowker, 1983. 6 vol. $159.00. ISBN 0-8352-1650-0.

A comprehensive author and title list of currently available books. 630,000 titles from 15,000 publishers are included in 1983.

Children's Books in Print (Annual). R. R. Bowker, 1983. ca 990pp. $49.50. ISBN 0-8352-1644-6.

44,000 in-print titles from 1,750 publishers covering preschool through grade 12.

Consumer Information Catalog (Periodical). Pueblo, Colorado Consumer Information Center. Quarterly. Free.

Booklets from about 30 U. S. Government agencies listed under such headings as Housing, Children and Automobiles.

A Consumers' Researchers' and Students' Guide to Government Publications. By Betsy McIlvaine. H. W. Wilson, 1983. 128pp. $8.00 ISBN 0-8242-0690-8.

A guide to inexpensive federal publications; including what they are, how to use them, how to find them and how to track them down using computer databases.

Educational Film Locator of the Consortium of University Film Centers and R. R. Bowker Co. 2nd ed. R. R. Bowker, 1980. 2,178pp. $50.00 ISBN 0-8352-12955.

About 37,000 educational films available from the 50 members of the consortium—listed under subject, title and series. Rental not stated. Considered a basic tool for educational films.

El-Hi Textbooks in Print (Annual). R. R. Bowker, 1982. 822pp. $42.50. ISBN 0-8352-1436-2.

35,000 texts and related items for grades K-12. Especially useful for curriculum libraries.

Large Type Books in Print. 6th ed. R. R. Bowker, December 1983. ca 1,175pp. $49.50.

Over 6,000 fiction, nonfiction, textbooks and magazines in 14 point type or larger for children and adults. Includes other language material.

NICEM Index to Educational Audiotapes. 5th ed. University of Southern California National Information Center for Educational Media (USCNICEM), 1980. $54.00 paper ISBN 0-89320-033-6.

. . . ***Educational Overhead Transparencies***. 6th ed. USCNICEM, 1980. $61.00 paper. ISBN 0-89320-032-8.

. . . ***Educational Records*** 5th ed. USCNICEM, 1980. $54.00 paper. ISBN 0-89320-034-4.

. . . ***Educational Slides***. 4th ed. USCNICEM, 1980. $49.00 paper. ISBN 0-89320-035-2.

. . . ***Educational Video Tapes***. 5th ed. USCNICEM, 1980. $34.00 paper. ISBN 0-89320-036-0.

. . . ***8-mm Motion Cartridges***. 6th ed. USCNICEM, 1980. $54.00 paper. ISBN 0-89320-031-X.

. . . ***Producers and Distributors***. 5th ed. USCNICEM, 1980. $24.00 paper. ISBN 0-89320-037-9.

. . . ***16-mm Educational Films***. 7th ed. USCNICEM, 1980. $126.00 paper, ISBN 0-89320-029-8.

. . . ***35-mm Filmstrips***. 7th ed. USCNICEM, 1980. $99.00 paper. ISBN 0-89320-030-1.

While expensive and dated, *NICEM* are the definitive indexes for audiovisual materials.

* * *

NICEM Update on Nonbook Media, 1981-82. USCNICEM, 1981. 4 vol. $128.00 paper. ISBN 0-89320-051-4.

Updates the preceding indexes.

Paperbound Books for Young People. 2nd ed. R. R. Bowker, 1980. 280pp. $9.95 paper. ISBN 0-8352-1280-7.

Preschool through grade 12. Was planned as an annual.

Paperbound Books in Print. (Annual). An author, title and subject index with twice a year supplements. R. R. Bowker, Fall 1983. 3 vol $69.50. ISBN 0-8352-1586-5.

An author/title/subject index to paperback books with a directory of publishers and distributors. The 1983 edition will include around 230,000 titles.

Schwann 1: Record and Tape Guide. (Periodical). Schwann, Monthly. $25.00.

A guide to available audiotapes and records. Includes *SCHWANN 2*, the semi-annual supplement which is also available separately. (A B C Schwann Publications, Inc., 535 Boylston St., Boston, MA 02116).

Subject Guide to Books in Print (Annual). R. R. Bowker, 1983. 3 vol. ca $110.00. ISBN 0-8352-1658-6.

575,000 nonfiction titles under 62,000 Library of Congress headings.

Subject Guide to Children's Books in Print (Annual). R. R. Bowker, 1983. ca 511pp. ca $49.50. ISBN 0-8352-1646-2.

44,000 titles under 7,500 headings for elementary and secondary level materials.

Ulrich's International Periodicals Directory (Annual). 22nd ed. R. R. Bowker, 1983. ca 2,460pp. $110.00 for the 2 volume set. ISBN 0-8352-1619-5.

Lists over 67,000 periodicals under 373 broad subjects. In many cases a jobber's catalog may be adequate for price information and availability.

U. S. Government Publications for the School Media Center. By Alice J. Wittig. Libraries Unlimited, 1979. 121pp. $12.50 ISBN 0-87287-214-9.

Lists 348 publications under 41 subjects for school library media centers with necessary order information — becoming outdated.

Mini-Bib 3

Special Population Selection Tools for Library Media Centers: Ethnic Groups, Women and the Aging

Prepared by
Betty Jo Buckingham
Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

* * *

Selection of materials for a library media center has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection to insure quality collections to support the curriculum.

This is one of a series of brief bibliographies designed to remind school library media specialists and administrators of a handful of desirable selection tools. The titles in this "mini-bib" are addressed to the special populations generally less well served than the normal power groups. The groups include women, ethnic minorities, and the aging.

Library media centers may be able to borrow titles such as these from district, AEAMC or other large collections, or may be able to buy titles cooperatively with other libraries.

The Aging Adult in Children's Books and Nonprint Media: An Annotated Bibliography. By Catherine T. Horner. Scarecrow Press, 1982. 266pp. $15.00 ISBN 0-8108-1475-7.

Over 300 books and about 300 nonprint items for preschool through high school in the area of aging.

BIAS (Building Instruction Around Sex-Equity): Bibliography of Non-Sexist Supplementary Books (K-12). Developed by Center for Sex Equity, Division of Multicultural Education, Northwest Regional Educational Laboratory. Oryx Press, Fall 1983.

Books are organized by reading grade level (Spache, grades 1-2; Harrison-Jacobsen, grades 3-4; Dale-Chall, grades 5-12) with annotations, listed by number of careers included in the book and by topic such as Families/Friendship/Health/Human Development. Indexes by title and subject area.

Black Experience in Children's Books. Compiled by Barbara Rollock. Office of Children's Services, New York Public Library, 1979. 122pp. $3.00 (prepaid). ISBN 08719-46377.

A classic tool revised frequently by the publisher. Covers books for children through age 12.

Black Literature for High School Students. Barbara Dodds Stanford and Karima Amin. National Council of Teachers of English, 1978. 273pp. $5.95 ($4.25 member).

370 books covering adult fiction, adolescent literature, biography, poetry, literary criticism, anthologies.

Books for Today's Children; An Annotated Bibliography of Non-Stereotyped Picture Books. Edited by Jeanne Bracken and Sharon Wigutoff. Feminist Press, 1979. 42pp. $3.95. ISBN 0912670533.

Around 200 picture books are evaluated—from highly recommended to not recommended.

Books for Today's Young Readers; An Annotated Bibliography of Recommended Fiction for Ages 10-14. Edited by Jeanne Bracken, et al. 64pp. Feminist Press, 1981. $4.95 ISBN 0-935312-03-X.

Non-stereotyped books. A companion to *Books For Today's Children*.

A Comprehensive Guide to Children's Literature with a Jewish Theme. By Enid Davis. Schocken, 1981. 177pp. $18.95. ISBN 0-8052-3760-7.

450+ books including biographies, holidays, fiction, and folk tales for preschool through junior high.

Girls are People Too; A Bibliography of Nontraditional Female Roles in Children's Books. Scarecrow, 1982. 195pp. $12.50. ISBN 0-8108-1500-1.

One of the most recent tools in this area. Builds on older standard works and updates them.

Hey Miss; You Got a Book for Me? A Model Multicultural Resource Collection Annotated Bibliography. 2nd ed., revised and expanded. By Joanna Fountain Chambers. Austin, Texas, Austin Bilingual Language Editions, 1981. 91pp. $12.45 paper. ISBN 0-940048-01-9.

Over half the entries are in English with most of the remainder in Spanish and a few in French, German, Vietnamese and languages from other Southeast Asian countries. All are designed to use with a recording or filmstrip.

A Hispanic Heritage; A Guide to Juvenile Books about Hispanic People and Cultures. By Isabel Schon. Scarecrow, 1980. 178pp. $11.00. ISBN 0-8108-1290.

Describes and evaluates books suitable for students by grade levels K-12, classifying them within five theme areas: customs, lifestyles heroes, folklore, and key historical developments.

Indian Children's Books. By Hap Gilliland. Montana Council for Indian Education, 1980. 248pp. $7.95. ISBN 089925030.

1,650 books evaluated by Native Americans from 17 tribes. Arranged by title. Annotations vary in length and helpfulness but it is still a useful tool.

Interracial Books for Children Bulletin (Periodical). Council on Interracial Books for Children. 8 nos. a year. $15.00 ($10.00 for individuals).

Contains reviews and articles on materials dealing with all minority groups including women, older people, and handicapped. High percent of negative criticism.

Learning About Aging. National Retired Teachers Association and American Association of Retired Persons. American Library Association, 1981. 64pp. $5.00 paper. ISBN 0-8389-0324-X.

120 books and 33 audiovisual items useful for junior and senior highs.

Literature by and About the American Indian. 2nd ed. By Ann Lee Stensland. National Council of Teachers of English, 1979. 382pp. $9.25 ($6.60 for members). ISBN 0-636-86437-9.

Annotates approximately 800 titles, both fiction and nonfiction, including Canadian, Alaskan, and Mexican Indian literature as well as that of the United States. The book is divided into sections for specific age groups with separate author and title indexes. Probably the best in this field despite its age.

Positive Images: A Guide to 400 Non-Sexist Films for Young People. By Linda Artel and Susan Wengraf. San Francisco, CA, Booklegger Press, 1976. 167pp. $10.00. ISBN 0-685-65283-1.

Recommends over 400 films, videotapes, slide sets and filmstrips for grades K-12 on positive roles for women. Critiera for selection and ordering information are included. Dated.

Promoting World Understanding Through Literature, K-8. By Mary Austin and Esther Jenkins. Libraries Unlimited, 1983. 277pp. $22.50. ISBN 0-87287-356-0.

Annotated guide to children's literature related to U. S. ethnic groups, designed for classroom teachers. Includes lists of books for children and adults to help them understand blacks, Hispanics and Native Americans. Provides criteria for establishing multi-ethnic literature program.

Shadow and Substance: Afro-American Experience in Contemporary Children's Fiction. By Rudine Sims. National Council of Teachers of English, 1982. $6.00 ($5.50 member).

This popular tool analyzes Afro-American children in realistic fiction from 1965 to 1979. Covers 159 books preschool through grade 8.

Mini-Bib 4
Special Population Selection Tools for Library Media Centers: The Gifted, the Handicapped, the Reluctant and the Coping
Iowa Department of Public Instruction
1984

Mini-Bib 4

Special Population Selection Tools for Library Media Centers: The Gifted, the Handicapped, the Reluctant and the Coping

Prepared by
Betty Jo Buckingham
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Selection of materials for a library media center has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection to insure quality collections to support the curriculum.

This is one of a series of brief bibliographies designed to remind school library media specialists and administrators of a handful of desirable selection tools. The titles in this "mini-bib" are addressed to some of the special populations generally less well served than the normal power groups. The groups include handicapped, gifted reluctant readers, and those who need help in coping with disease, loss and other problems.

Because of their nature these tools tend to be expensive. Few libraries will have or need all of them. Library media centers may be able to use such titles from district, AEAMC or other large library collections or to buy titles cooperatively with other libraries.

The Bookfinder: A Guide to Children's Literature about the Needs and Problems of Youth Aged 2-15, Volume II. By Sharon Spredemann Dreyer. American Guidance Service, 1981. 519pp. $37.50. ISBN 0-913476-463.

723 titles cross-referenced to provide access by life-coping skills such as weight control and adoption. Apparently supplements rather than replaces *Volume I, 1977.*

Books for the Gifted Child. By Barbara H. Baskin and Karen H. Harris. R. R. Bowker, 1980. 263pp. $10.95 paper. ISBN 0-8352-1428-1. $17.95 hardback. ISBN 0-8352-1161-4.

150 intellectually demanding books.

Books to Help Children Cope with Separation and Loss. 2nd ed. By Joanne Bernstein. R. R. Bowker, 1983. 439pp. $27.50. ISBN 0-8352-1484-2.

Around 450 books grouped under such topics as illness, adoption, divorce and death—written for young people from 3 to 16.

Easy Reading: Book Series and Periodicals for Less Able Readers. By Michael F. Graves, et al. International Reading Association, 1979. 78pp. $4.50 paper. ISBN 0-87207224X.

Lists of upper elementary or secondary easy-reading series. Valuable for its relative recency.

High-Interest Books for Teens: A Guide to Book Reviews and Bibliographic Sources. Edited by Adele Sarkissian. Gale Research, 1981. 300pp. $46.00. ISBN 8103-0599-2.

2,000 titles under 1,500 authors' names. Contains no annotations.

High Interest-Easy Reading for Junior and Senior High School Students. 3rd ed. Edited by Marian E. White, et al. National Council of Teachers of English, 1979. $3.85 ($2.75 members). ISBN 0-8141-1094-6.

Provides annotations. Arranged by subject.

High/Low Consensus. Helen Elizabeth Williams. Bro-Dart, 1980. 259pp. $15.50. ISBN 0-87272-088-8.

Brief descriptions of 1,100 high interest/low reading-level books for junior high school students. Annotations include reading level, interest level, subject headings, and a very brief synopsis of content.

High/Low Handbook: Books, Materials and Services for the Teenager Problem Reader. Edited by Ellen V. LiBretto. R. R. Bowker, 1981. 210pp. $19.95. ISBN 0-8352-1340-0.

Addressed to people working with both reluctant and disabled readers. Essays on identifying, providing, and evaluating materials precede annotated bibliographies for a core collection (about 150) for those reading below fourth grade level, plus a supplementary bibliography for those reading above fourth grade.

High/Low Report (Periodical). Monthly, September to June. $11.50.

Reviews by libraries and educators of materials appealing to reluctant teen-age readers.

Large Type Books in Print 1982. (Subject Index, Author Index, Title Index). 5th edition, R. R. Bowker, 1982. 900pp. $35.00 ISBN 0-8352-1448-6.

Large-type titles available from commercial and nonprofit publishers.

Notes from a Different Drummer; A Guide to Juvenile Fiction Portraying the Handicapped. By Barbara H. Baskin and Karen H. Harris, R. R. Bowker, 1977. $17.50. ISBN 0-8352-0978-4.

Includes reading levels, specific disability, summary and analysis. Old, but still labeled as Phase I in *Elementary School Library Collection.*

Picture Books for Gifted Programs. By Nancy Polette. Scarecrow, 1981. 228pp. $12.50. ISBN 0-8108-1461-7.

The theme is using the picture books already on the shelves to stimulate gifted children. For use through junior high. Includes lists of books under different topics such as *Books to Foster Critical Thinking.*

Reader Development Bibliography. 3rd ed. Compiled and edited by Melissa Forinash Buckingham. New Readers Press, distributed by R. R. Bowker, 1982. $9.95. ISBN 0-88336-557-2.

Annotated, graded list of around 400 titles for youth and adults reading at 8th grade level or below. Includes paperbacks (90%) and work books (50%).

Reading Ladders for Human Relations. 6th ed. By Eileen Tway. National Council of Teachers of English, 1981. 398pp $9.95 paper. ISBN 0-8268-1414-X.

A new edition of a popular aid with over 1,400 books mostly published since 1972 edition. This edition is expanded to include preschool through high school. There are five ladders such as Growing into Self and Coping.

The Single-Parent Family in Children's Books: An Analysis and Annotated Bibliography with an Appendix on Audiovisual Material. By Catherine Townsend Horner. Scarecrow, 1978. 108pp. $11.00. ISBN 0-8108-1157-X.

Children's books from 1880-1976 analyzed with trends of past decades compared with earlier titles. 215 titles annotated in detail. May have high percentage of out-of-print materials because of age of title.

Talking Book Topics (Inkprint edition) (Periodical). U. S. Library of Congress. Division for the Blind and Physically Handicapped. Washington, DC 20542. Bi-monthly. Free.

Books available in talking-book format.

Mini-Bib 5

Special Subject Selection Tools for Library Media Centers

Prepared by
Betty Jo Buckingham
Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

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Selection of materials for library media centers has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection to insure quality collections to support the curriculum.

This is one of a series of brief bibliographies designed to remind library media specialists and administrators of a handful of desirable selection tools. The titles in the "mini-bib" are addressed to special subject areas. Some of these bibliographies might be too expensive or specific for an individual library to purchase. Cooperative purchase or loan from a district, AEAMC or another library could be considered.

The Access Collection of 16 mm Classics: 100 Short Films about the Human Environment. Edited by William R. Ewald. A B C-Clio, 1982. 157pp. $16.26 hardbound. $6.75 paper.

Outstanding short films on environment for high schools, colleges and communities. Films are from 1960's and 1970's.

The ALAN Review (Periodical). National Council of Teachers of English. Assembly of Literature for Adolescents. Three times a year. $5.00.

Each issue contains reviews of about 20 books for students in addition to feature articles and reviews of professional books.

Appraisal: Science Books for Young People (Periodical). Boston University School of Education. Three issues a year. $12.00.

Current books, for elementary through junior high, are reviewed by both librarians and science specialists.

The Arithmetic Teacher (Periodical). National Council of Teachers of Mathematics. Monthly—September to May. $36.00. Special bulk price available.

Addressed to elementary teachers of arithmetic, each issue reviews materials for students and or teachers. Computer programs, student books and activity packets are typical items reviewed.

Basic Language Skills through Films: An Instructional Program for Secondary Students. By Bruce McDonald, et al. Libraries Unlimited, 1983. 313pp. $23.50. ISBN 0-87287-368-4.

Highlights 184 films to help teach reading comprehension, writing and research skills in grades 7-12. Includes films from a wide range of subjects and power minority groups.

Basic Music Library: Essential Scores and Books. Compiled by the Music Library Association, Committee on Basic Music Collection. 2nd ed. American Library Association, 1983. 357pp. $12.00 paper. ISBN 0-8389-0375-4.

Scores, score anthologies, books on theory and history of music are recommended for small- and medium-sized public and academic libraries. Arranged by format, medium and subject.

A Bibliography of Recreational Mathematics, Vol. 4. By William L. Schaaf. National Council of Teachers of Mathematics, 1978. 178pp. $9.00. ISBN 0-87353-020-9.

More than 2,600 references.

Books in American History: A Basic List for High Schools and Junior Colleges, 2nd ed. By John E. Wiltz and Nancy C. Cridland. Indiana University, 1981. 113pp. $12.95. 0-253-15255-0 $5.95 paper. 0-253-20266-3.

A good selective tool, topically arranged and annotated. Includes fiction and nonfiction, some of which is nonprint.

The Children's Health Catalog. By Pat Azarnoff. R. R. Bowker, 1983. 432pp. ca $29.95. ISBN 0-8352-1518-0.

A guide to fiction and nonfiction, to help librarians, families and specialists assist children and young adults to understand health and medical treatment.

Children's Mathematics Books: A Critical Bibliography. By Margaret Matthias and Diane Thiessen. American Library Association, 1979. 68pp. $5.00. ISBN 0-8389-0285-5.

Examines in terms of accuracy and general content approximately 200 math books suitable for children from preschool age through grade 6.

Dickinson's American Historical Fiction. 4th ed. By Virginia B. Gerhardstein. Scarecrow, 1981. 328pp. $15.00. 0-8108-1362-9.

Over 2,700 titles published through 1977.

English Journal (Periodical). National Council of Teachers of English. Monthly, September-May. $35.00.

A professional journal for secondary school language arts teachers which includes many reviews of professional and student materials.

Exploring the Arts: Films and Video Programs for Young Viewers. Action for Children's Television. By Paula Rohrlick. R. R. Bowker, 1982. 256pp. $29.95. ISBN 0-8352-1515-6.

500 film and video titles on visual, performing and literary arts for children 2-15. The author is Resource Director for ACT, a nonprofit consumer group seeking to improve children's television.

Films and Filmstrips for Language Arts: An Annotated Bibliography. By Jill P. May. National Council of Teachers of English, 1981. $5.75 paper ($5.00 member). ISBN 0-8141-1726-0.

Lists nearly 300 items useful in the elementary language arts curriculum. Indexed by subject, title and author.

Films in the Mathematics Classroom. By Barbara J. Bestgen and Robert E. Reys. National Council of Teachers of Mathematics, 1982. 90pp. $6.75 paper. ISBN 0-87353-195-7.

Available films with two reviews per title, one by a distributor, one by a teacher.

Guide to Literature for Young Adults. Ruth C. Kline and William G. McBride. Scott, Foresman, 1983. 200pp. $12.95. ISBN 0-673-16030-0.

More textbook than bibliography, but useful for language arts collections.

Guide to Play Selection: A Selective Bibliography for Production and Study of Modern Plays. 3rd ed. Edited by Joseph Mersand. National Council of Teachers of English. 1975. 292pp. $9.80 ($7.00 member). ISBN 0-8141-1946-8.

800 modern plays suitable for high school, college or community productions. Index includes number and sex of players.

Guide to World Literature. Edited by Warren Carrier and Kenneth Oliver. National Council of Teachers of English, 1980. 237pp. $10.50 ($7.50 members). ISBN 0-8141-1949-2.

Replaces *Teachers' Guide to World Literature for the High School*. American and English works are omitted. African and Asian coverage has been increased. Aimed at high school through grade 14.

The High School Mathematics Library. rev. By William L. Schaff. National Council of Teachers of Mathematics. 1982. 84pp. $7.80. ISBN 0-87353-190-6.

Includes metrication, computers, recreational mathematics, mathematics for the gifted, and professional materials.

Iowa and Some Iowans. Edited by Betty Jo Buckingham and Mary Lou McGrew. Iowa Department of Public Instruction, 1974. Microfiche, free.

Indexes Iowa History and Iowa Literature in separate annotated sections with author, title and subject, and source indexes.

Supplement to the Second Edition. 1978. Free.

1982 Supplement to the Second Edition. 1982. Free.

Journal of Physical Education, Recreation and Dance (Periodical). American Alliance for Health, Physical Education, Recreation and Dance. Monthly, September-June with November/December combined. $35.00.

Includes a book review "department".

Language Arts (Periodical). National Council of Teachers of English. Monthly, September-November, January-May. $35.00.

Addressed to elementary and middle-grade teachers, this title regularly reviews student and professional materials.

Mathematics Library - Elementary and Junior High School. 4th ed. By Margariete Montague Wheeler and Clarence Ethel Hardgrove. National Council of Teachers of Mathematics, 1978. 57pp. $4.00. ISBN 0-87353-126-4.

Annotated list of children's books relating to mathematics.

The Mathematics Teacher (Periodical). National Council of Teachers of Mathematics. Monthly, September-May. $36.00.

Designed for mathematics teachers in junior high through two-year college and for teacher education programs, *Mathematics Teacher* regularly reviews student and professional materials.

Science and Children (Periodical). National Science Teachers Association. Monthly, September-May. $33.00. With *Science Teacher*, $57.00.

"Resources Review" and "Curriculum Reviews" are regular features of this publication for elementary and middle school science teachers.

Science Books and Films (Periodical). American Association for the Advancement of Science. 5 mos. a year. $17.50.

Reviews trade and text books and 16mm films for elementary through junior college levels. Variant title is *AAAS Science Books and Films*.

Science Teacher (Periodical). National Science Teachers Association. Monthly, September-May. $37.00.

"Taking Note" and "Reviews" columns take note of both print and nonprint science materials for secondary students and their teachers.

Social Education (Periodical). National Council for the Social Studies. Seven times a year, October, November/December, January-May. $35.00.

Regularly reviews print and nonprint materials.

The Vocational-Technical Core Collection: Volume I, Books. By Jack Hall and Victoria Cheponis Lessard. Neal-Schuman, 1981. 394pp. $39.95. ISBN 0-918212-46-4.

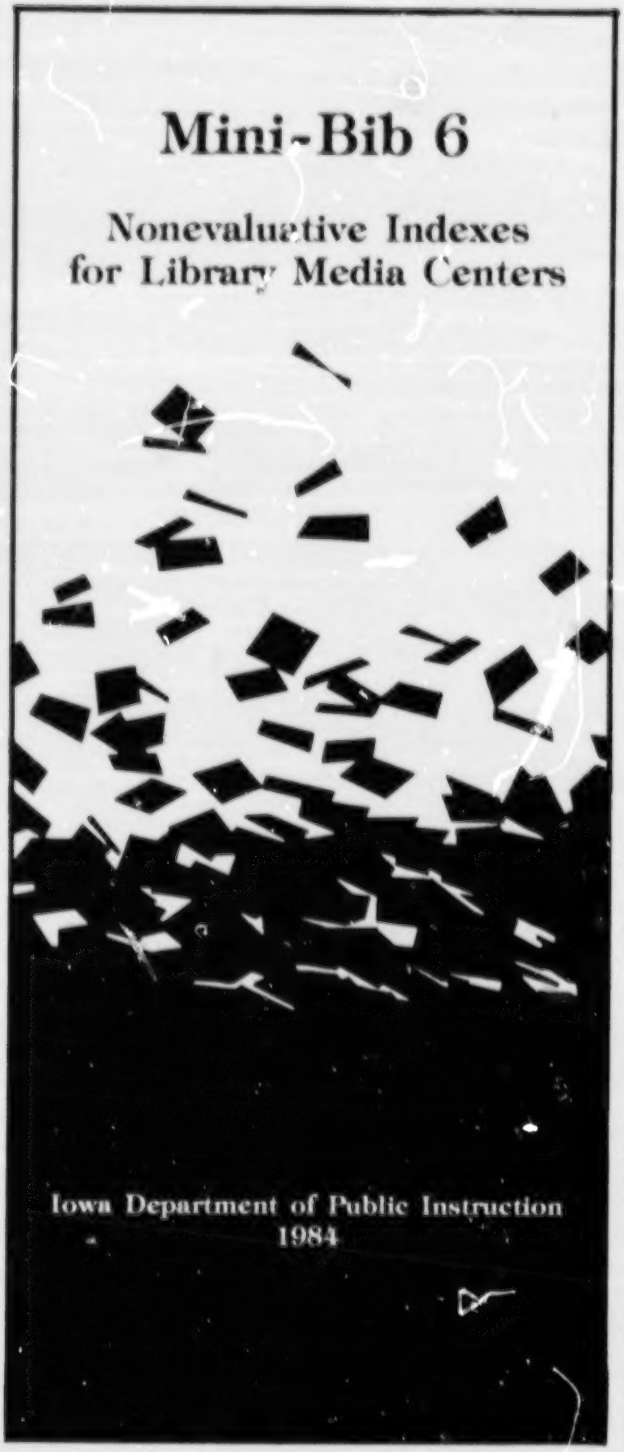
Nearly 2,500 recent titles, most in print at the time the bibliography was published, in alphabetic order, under subdivisions of nine broad categories with complete bibliographic information and brief annotations.

The Vocational-Technical Core Collection: Volume II, Media. By Jack Hall and Victoria Cheponis Lessard. Neal-Schuman, 1983. 275pp. $35.00. ISBN 0-918212-47-2.

Similar in arrangement to companion volume.

VocEd (Periodical). American Vocational Association. Monthly, August-May with combined November/December and January/February issues. $20.00.

VocEd regulary reviews professional books and teaching aids.



Mini-Bib 6

Nonevaluative Indexes for Library Media Centers

Prepared by
Betty Jo Buckingham
Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

* * *

Selection of materials for library media centers has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection and use of materials.

This is one of a series of brief bibliographies designed to remind library media specialists and administrators of a handful of helpful tools. The indexes in this "mini-bib" can stretch the usefulness of books and magazines already in the library media center collection. They may also be of help in determining what volumes to add to the collection. Titles which are not needed frequently may be borrowed from other libraries or library media centers for occasional use.

Abridged Readers' Guide to Periodical Literature (Periodical). H. W. Wilson. Monthly except June-August. $35.00.

Indexes around 50 magazines from those included in *Readers' Guide to Periodical Literature*. Selected by users.

Biography Index: A Cumulative Index to Biographical Material in Books and Magazines (Periodical). H. W. Wilson. Quarterly with annual and 3 year cumulations. $55.00.

Dependable reference source for location of biographies in over 2,400 magazines and many current books. Price and availability of sources will limit its usefulness.

Book Review Digest (Annual). H. W. Wilson, 1982. Service basis.

Provides excerpts of reviews for over 6,000 books per year from 81 periodicals. Formerly limited to adult materials, the publisher states. "There has been a recent increase in the coverage of children's and young-adult literature." Past volumes are available.

Book Review Index (Periodical). Gale Research. Bimonthly. $125.00. Annual. $125.00.

Indexes all reviews in around 400 magazines. Periodicals indexed are more "popular" than the 1,200 indexed in Wilson's *Current Book Review Citations*.

Children's Book Review Index (Annual). Gale Research. $65.00. Master Cumulation, 1969-1981 $240.00.

Indexes children's books cited in over 400 periodicals covered in *Book Review Index*.

Children's Magazine Guide (Periodical). Monthly. Children's Magazine Guide, 7 North Pinckney Street, Madison, WI 53703. Monthly, with semi-annual cumulations. $22.50.

Subject index to magazines addressed to children and the professionals who serve them. Formerly *Subject Index to Children's Magazines*. Free review copies available.

Granger's Index to Poetry. 7th ed. Edited by William J. Smith and William F. Bernhardt. Columbia University Press, 1982. 1329pp. $124.00 ISBN 0-231-05002-X.

Indexes 148 books of poetry. It does not replace Volume 6 since it includes none of the books in that edition.

High-Interest Books for Teens: A Guide to Book Reviews and Bibliographic Sources. Edited by Adele Sarkissian. Gale Research, 1981. 300pp. $46.00. ISBN 8103-0599-2.

2,600 titles under 1,500 authors' names. Contains no annotations.

Humanities Index (Periodical). H. W. Wilson. Quarterly with annual cumulations. Service basis.

Indexes about 250 better known magazines in archaeology, area studies, history, folklore, literature, criticism, philosophy, performing arts and religion. Most useful index to magazines in the humanities for high school and college students. Probable price and availability of sources will limit usefulness except in large centers.

Index to Children's Plays in Collections. 2nd ed. By Barbara A. Kreider. Scarecrow, 1977. $9.50. ISBN 0-8108-0992-3.

950 plays in 42 collections covering 1965-1974 are indexed by author, title and subject. Reviewed as useful for drama departments but is somewhat dated.

Index to Children's Poetry. Compiled by John E. and Sara W. Brewton. Wilson, 1942. 966pp. ISBN 0-8242-0021-7.

Indexes poetry in collections. Continued by *Index to Poetry for Children and Young People*.

First Supplement. 1954. 405pp. ISBN 0-8242-0022-5.

Second Supplement. 1964. 453pp. ISBN 0-8242-0023-3.

Index to Children's Songs. Compiled by Carolyn S. Peterson and Ann D. Fenton. H. W. Wilson, 1979. 318pp. 1979. $15.00. ISBN 0-8242-0638-X.

Over 5,000 songs and variations in 298 children's song books published from 1909-1977, indexed by author, title and first line. All song books indexed include music and lyrics.

An Index to Collective Biographies for Young Readers. 3rd ed. Compiled by Judith Silverman. R. R. Bowker, 1979. 405pp. ISBN 0-8352-1132-0.

A guide to 942 collective biographies indexed by biographee and by subject. More restricted than *People in Books*.

Index to Fairy Tales, 1949-1972, Including Folklore, Legends and Myths in Collections. Norma Olin Ireland. Faxon, 1973. $18.00. ISBN 0-87305-101-7.

Indexes 406 collections under 3,000 headings.

Ireland Index to Fairy Tales, 1973-1977, including Folklore, Legends and Myths in Collections. 4th Supplement. 1979. $20.00. ISBN 0-87305-111-4.

Index to Poetry for Children and Young People: 1964-1969. Compiled by John E. and Sara W. Brewton and G. Meredith Blackburn III. H. W. Wilson, 1972. 574pp. ISBN 0-8242-0435-2.

An author/title/subject/first line index to poetry in collections. Continues *Index to Children's Poetry*.

1974-75. 1978. 471pp. ISBN 0-8242-0618-5.

1976-1981. 1982. ISBN 0-8242-0681-9.

International Index to Recorded Poetry. Compiled by Herbert H. and Rita L. Hoffman. H. W. Wilson, 1983. ISBN 0-8242-0682-7.

Covers about 2,300 poets and 15,000 poems in 20 languages on 1,700 phonodiscs, tapes, cassettes and films.

Magazine Index (Periodical). Information Access Corp. Monthly microfilm (Cumulated monthly). $1,890, plus $100.00 shipping and handling.

Covers more titles (over 400) and is updated more frequently than *Readers' Guide to Periodical Literature*, but is much more expensive. Annual fees include lease of reader and reader service warranty.

School Library Media Quarterly (Periodical). American Association of School Librarians. Quarterly. $20.00 or part of membership in AASL.

Issues include author Lee Bennett Hopkins's "Book Sharing" column, a "Media Review" column by a district media coordinator, and a "Current Research" column. Articles address major concerns of school library media specialists. Many issues feature one topic.

Science Books and Films (Periodicals). American Association for the Advancement of Science. 5 nos. a year. $17.50.

Reviews trade and text books and 16mm films for elementary through junior college levels. Variant title is *AAAS Science Books and Films*.

U. S. Government Books (Periodical). Superintendent of Documents. Quarterly. SuDocs # GP 3.1715. Free from Superintendent.

A quarterly sales catalog listing 900 or more books, magazines and posters, some illustrated.

Vertical File Index (Periodical). H. W. Wilson. Monthly except August. $21.00.

Alphabetic listing of free and inexpensive materials by subject. Includes complete order information.

Voice of Youth Advocates (Periodical). Bimonthly. $16.50.

Edited by vocal supporters of feminism and minorities in general, *VOYA* may give more coverage to such concerns.

Wilson Library Bulletin (Periodical). H. W. Wilson. Monthly, except July and August. $22.00.

A general professional periodical with regular columns on picture books, young adult books, mysteries, television, popular music, magazines, professional materials and reference books. Columns frequently explore a theme, for example, "The Young Adult Perplex" may examine books about drugs in one issue, sex education books in another.

Mini-Bib 7

Selection Periodicals for Library Media Centers

Prepared by
Betty Jo Buckingham
Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

* * *

Selection of materials for a library media center has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection to insure quality collections to support the curriculum.

This is one of a series of brief bibliographies designed to remind library media specialists and administrators of a handful of useful tools. The titles in the "mini-bib" are general and special periodicals which devote major attention to reviewing materials for library media centers. Some titles which are not needed frequently may be borrowed from other libraries for occasional use or purchased cooperatively with other libraries.

The ALAN Review (Periodical). National Council of Teachers of English. Assembly of Literature for Adolescents. Three times a year. $5.00.

Each issue contains reviews of about 20 books in addition to feature articles and reviews of professional books.

Appraisal: Science Books for Young People (Periodical). Boston University School of Education. Three issues a year. $12.00.

Current books for elementary through junior high are reviewed by both librarians and science specialists.

Booklist (Periodical). American Library Association. Semi-monthly except monthly July and August. $40.00.

Reviews recommended books and audiovisual materials for children, young people, and adults, giving full buying information and analytical notes. Provides detailed reviews of reference materials and many special lists. Includes reviews of computer software.

Center for Children's Books Bulletin (Periodical). University of Chicago. Monthly, September-July. $16.00.

Reviews about 75 books for children, ages 4-14 in each issue. Includes positive and negative comments.

Choice (Periodical). Association for College and Research Libraries (American Library Association). Monthly except July-August combined. $[illegible]00.

Covers over 500 publications per issue. While designed for college and university level, it is useful for large high schools, districts, AEAMCs and Area Schools. Order directly from Choice Subscription Dept., 100 Riverview Center, Middleton, Connecticut 06457.

Consumer Information Catalog (Periodical). Pueblo, Colorado Consumer Information Center. Quarterly. Free.

Booklets from about 30 U. S. Government agencies listed under such headings as Housing, Children and Automobiles.

EPIE Reports (Periodical). Educational Products Information Exchange Institute. 8 nos. a year. $75.00 (Membership $100.00).

Reports and newsletter on materials and equipment. Emphasis on text materials, AV equipment and computers. Subscription to either the Materials or Equipment component at $40.00 ($60.00 membership).

Horn Book Magazine: About Children's Books and Reading (Periodical). Horn Book. Bimonthly. $23.00.

Articles on authors and illustrators plus discriminating reviews of books for children and young people.

Kirkus Reviews. Juvenile Section (Periodical). Kirkus Service, Inc. Semi-monthly. $70.00.

Reviews about 2,400 picture book through adult books, suggested for young adult consideration. Reports are generally 6-10 weeks in advance of actual publication date. Complete service is $200.00.

Kliatt Young Adult Paperback Book Guide: An Annotated List of Current Paperback Books for Young Adults (Periodicals). Kliatt. Three times a year (with 3 newsletter supplements). $24.00.

Reviews around 300 original and reprint paperbacks per issue for senior high and college students. Signed reviews by large number of teachers and librarians and some students.

Magazines for Libraries: for the General Reader and School, Junior College, University and Public Libraries. 4th ed. Edited by Bill Katz and Linda Sternberg. R. R. Bowker, 1982. 958pp. $75.00. ISBN 0-8352-1495-8.

A thorough revision of the 3rd edition which reviewed 6,500 periodicals. Annotations are descriptive and critical.

Media and Methods (Periodical). American Society of Educators. nine issues a year. $24.00.

Reviews print and nonprint resources in addition to providing special reports and interviews in the use of media in teaching.

Media Index, K-12 (Periodical). Media Index. Monthly September-June. $45.00.

Detailed evaluations reflecting views of a school librarian, a subject area specialist and the grade level editor. Also available in K-8 and 9-12 editions.

Media Monitor (Periodical). Informedia. Three times a year. $14.50.

Objective annotations, prices, sources for films, slides, loops, filmstrips, games, etc.

Media Review (Periodical). Key Productions. Variable. Complete K-College $93.45; Special K-8 $61.95; Special 9-College $61.95.

Evaluations of audiovisual programs with description of format and content summary. The K-8 edition is reviewed as Phase 2 in *Elementary School Library Collection*.

Media Review Digest. Pierian, 1980. $189.00.

Indexes 160 sources of reviews of records (non-classical), tapes, slides, filmstrips, transparencies, films, and books about nonprint materials. Especially for district, AEAMC or large collections. Planned as an annual, but last issue is 1980.

Periodicals for School Media Programs. Edited by Selma K. Richardson. American Library Association, 1978. 420pp. $10.00.

Over 500 K-12 periodicals including foreign and ethnic titles are listed and annotated. Includes subject index. A very useful tool now badly out of date.

School Library Journal (Periodical). R. R. Bowker. Monthly September-May. $38.00.

Reviews both print and nonprint material appropriate for public and school libraries. Includes articles of general interest to school library media specialists and other children and youth librarians.

Picture Books for Gifted Programs. Nancy Polette. Scarecrow, 1981. 228pp. $12.50. ISBN 0-8108-1461-7.

The theme of this book is using the picture books already on the shelves to stimulate gifted children through junior high. Includes lists of books under different topics such as "Books to Foster Critical Thinking."

Readers' Guide to Periodical Literature (Periodical). H. W. Wilson. Semi-monthly (Monthly February, July, August; quarterly and annual cumulations). $70.00.

A cumulative author and subject index to nearly 200 magazines of general interest.

Storyteller's Sourcebook: A Subject, Title, and Motif Index to Folklore Collections for Children. Edited by Margaret Read MacDonald. Neal-Schuman, Gale Research, 1982. 818pp. $70.00. ISBN 0-8103-0471-6.

Reviewed as very useful index, but will not supplant Ireland's *Index to Fairy Tales* Indexes 556 folktales and 389 fiction books in a manner similar to *Granger's Index to Poetry*.

Subject Index to Poetry for Children and Young People, 1957-75. Compiled by Dorothy B. F. Smith and Eva L. Andrews. American Library Association, 1977. 1,035pp. ISBN 0-8389-0242-1.

Indexes 263 anthologies. Poems are arranged under 2,000 subject headings.

Mini-Bib 8

Reference Selection Tools for Library Media Centers

Prepared by
Betty Jo Buckingham
Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

* * *

Selection of materials for library media centers has never been a responsibility to be taken lightly. As the variety of materials and the economic conditions put increasing pressure on budgets, it becomes more important to exercise care in selection to insure quality collections to support the curriculum.

This is one of a series of brief bibliographies designed to remind library media specialists and administrators of a handful of helpful tools. The titles in this "mini-bib" relate to selection of reference books. Most library media specialists will choose only one or two titles from this list. District, AEAMC collections, and interlibrary loan may be used when other titles are needed.

Booklist (Periodical). American Library Association. Semi-monthly except monthly July and August. $40.00.

Provides detailed reviews of reference materials in special section of each issue.

Dictionary Buying Guide: A Consumer Guide to General English Language Wordbooks in Print. Edited by Kenneth F. Kister, R. R. Bowker, 1977. $19.25. ISBN 0-8352-1038-3.

Reviews over 340 general and special dictionaries and wordbooks. Will not include recent revisions or new titles.

Encyclopedia Buying Guide: A Consumer Guide to General Encyclopedias in Print. 3rd. ed. Edited by Kenneth F. Kister. R. R. Bowker, 1981. 530pp. $16.50 paper. ISBN 0-8252-1409-5.

Thirty-six encyclopedias published or distributed in the U. S. or Canada are examined in an aid published every three years.

Fundamental Reference Sources. 2nd ed. By Frances Neel Cheney and Wiley J. Williams. American Library Association, 1980. 350pp. $12.50.

Lacking in nonprint reference sources and getting somewhat dated, this is still a useful tool for small public and for high school libraries.

Guide to Reference Books. 9th ed. By Eugene P. Sheehy. American Library Association, 1976. 496pp. $30.00. ISBN 0-8389-0205-7.

This is the definitive guide to reference books. Around 10,000 titles are reviewed under five major categories with subject and form subdivisions.

First Supplement. 1980 $15.00.
Second Supplement. 1982 $15.00 paper.

Guide to Reference Books for School Media Centers. By Christine G. Wynar. Libraries Unlimited, 1981. 377pp. $28.50 ISBN 0-87287-256-4.

A comprehensive selection tool using seven basic reviewing sources. Reviewed in several sources as essential for school libraries.

Recommended Reference Books for Small and Medium-sized Libraries and Media Centers. 2nd ed. Edited by Bohdan S. Wynar. Libraries Unlimited, 1982. 260pp. $19.50. ISBN 0-87287-292-0.

Reviewed as valuable, but is apparently less extensive than *Guide to Reference Books for School Media Centers.*

Recommended Reference Books in Paperback. Edited by Mary Alice Deveny. Libraries Unlimited, 1981. $22.50 cloth; $17.50 paper. ISBN 0-87287-269-6.

950 currently available, "high quality" reference books published in paperback. Annotations.

Reference Books for Children. By Carolyn Sue Peterson and Ann D. Fenton. Scarecrow, 1981. 273pp. $13.5 ISBN 0-8108-1441-2.

Replaces *Reference Books for Elementary and Junior High Libraries.* Includes around 900 mostly recent titles. Less comprehensive than *Guide to Reference Books for School Media Centers.* Recommended for small budgets because of emphasis on quality.

MINI-BIB 9

MICROCOMPUTERS AND LIBRARY MEDIA CENTERS
(BOOKS)

Prepared by
Betty Jo Buckingham
With Assistance from Patricia Meier
And the INFORMS Staff

Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

Keeping up-to-date in a field changing as rapidly as that of the microcomputer is extremely difficult. This bibliography of books concerning microcomputers in the library acknowledges this problem. No such bibliography can contain all the titles which might be useful. It is hoped that it can provide an overview of the kinds of information available.

The ABC's of Microcomputers. By Linda Christie and Jess Curry, Jr. Prentice-Hall, 1983. $15.95 hard copy. $7.95 paper. ISBN 0-13-00620-3.

Concise, understandable introduction to education, business and home use.

Academic Apple. By Richard Howe. Reston, 1983. 162pp. $10.95. ISBN 0-8359-0034-7.

Reviewed as "most complete one-volume introduction" for educators using Apple computers. Includes k-12 learning expectations, examples, sample worksheets, typing on the computer.

Apple LOGO. By Harold Abelson. Petersborough, New Hampshire, Byte/McGraw-Hill, 1982. 256pp. $14.95 ISBN 0-07-000425-0.

A reference manual intended for users of LOGO software on the Apple computer. Explains how-to as well as general programming techniques.

Apple LOGO in the Classroom Minnesota Educational Computing Consortium. May be available from AEA.

A workbook approach to developing problem solving strategies and using the computer language of LOGO to implement these strategies.

The Apple Personal Computer for Beginners. Seumus Dunn and Valerie Morgan. Prentice-Hall, International, 1983. $12.95.

Comprehensive introduction to eleven different Apple II facilities.

Apple II: Basic: Quick Reference Guide. Gilbert Held. Wiley, 1982. $2.95.

Foldout brochure describing BASIC commands for APPLE Available for ATARI, TRS-80, and VIC.

Apple II Diskguide. By Zelda Gifford. Berkeley, CA, Osborne/McGraw-Hill, 1983. $4.95.

Handy pocket-sized guide for Apple II, IIPlus, IIe. Gives quick-reference tips on DOS, BASIC, PEEK and POKE locations and other vital commands. Available for other computers.

Armchair Basic: an Absolute Beginner's Guide to Programming Basic. By Annie Fox and David Fox. Osborne/McGraw-Hill, 1983. 164pp. $11.95 ISBN 0-931988-92-6.

Reviewed as excellent for a "computer-shy". Humorous style. Not machine specific.

Basic Basic-English Dictionary for the Apple, PET, and TRS-80. By Larry Noonan. TAB Books, 1982. 154pp. $17.95. ISBN 0-686-88421-3, 1521.

All commonly used BASIC commands, statements, operators, and special keys for use on the APPLE, PET, and TRS - 80. Useful to adapt programs from one type of computer to another.

The Basic Conversions Handbook for Apple, TRS-80, and PET Users. By David A. Brain and others. Rochelle Park, New Jersey, Hayden Book Company, 1981. $8.95. ISBN 0-8104-5534-X

Enables BASIC programs for one microcomputer to be converted to use for another. Explains machine peculiarities and Applesoft commands. Very useful. Similar too, but reviewed as better than, Basic Basic-English Dictionary for the Apple, PET, and TRS-80.

Be a Computer Literate. By Marion J. Ball and Sylvia Charp. Morris Plains, New Jersey, Creative Computing, 1977. $4.95 paper. ISBN 0-916688-08-9.

Role and use of computers in society. Appropriate resource book for upper elementary and middle school students.

The Beginner's Guide to Computers. By Robin Bradbeer, Peter DeBono, and Peter Lauries. Addison-Wesley, 1982. 208pp. $10.35 paper. ISBN 0-201-11209-4.

Supplements "The Computer Programme" produced by BBC. The program is available through the Cooperative Network of Inservice Resources. Considers all kinds of computers including micros.

Beginning Beginner Books for the Apple, Atari, PET, TRS-80 and II. Helen Joseph and Flora Rusk. San Jose, CA, Enrich/Ohaus, 1983. $8.95 each.

Designed for any beginning computer user. Step-by-step instructions, short programs, clear descriptions, and hands-on experiments.

Choosing Educational Software: A Buyer's Guide. Carol Truett and Lori Gillespie. Libraries Unlimited, 1983. 250 pp. $19.50 ISBN 0-87287-388-9.

Information on software sources, evaluation, selection for K-12.

Complete Handbook of Personal Computer Communications: Everything You Need to Go Online with the World. By Alfred Glossbrenner. St. Martin's, 1983. 325pp. $14.95 paper. ISBN 0-312-15718-5.

How to access hundreds of databases. Reviewed as recommended for libraries of all sizes.

Computer Literacy: A Hands-on Approach. First Apple edition. Arthur Luehrman and Herbert Peckham. McGraw-Hill, 1983. 370pp. $23.95 (includes teacher's guide and diskette) ISBN 0-07-049186-0.

Excellent teachers reference. Could be used as text for high school class on computer literacy. Alternate chapters provide information and hands-on activities. PET edition available.

Computer Wise: An Introduction to Understanding, Using and Buying a Personal Computer. By Henry Horenstein and Eliot Tarlin. Random/Vintage, 1983. 193pp. $9.95. ISBN 0-394-71719-8.

Readable, with pictures and diagrams on terminology, equipment and software analyses, and potential health problems.

Computers and Reading Instruction. By Leo D. Geoffrion and Olga P. Geoffrion. Addison-Wesley Pub. Co. $13.95.

The latest in the publisher's series. Reviews theories and illustrates how they could be implemented. Reviewed as good, well-written introduction.

Computers and the Handicapped in Special Education and Rehabilitation. University of Oregon, 1983. $7.00.

Computer-assisted and computer managed instruction in school and client settings.

Computers, Education and Special Needs. By E. Paul Goldenberg, et al. Addison-Wesley, 1983. ca$13.95.

The use of computers in presenting traditional curriculum to handicapped students. Uses examples of children and equipment but does not give as much attention to principles as **Microcomputer Resource Book.** q. v.

Computers for Kids. Sally G. Larsen. Creative Computing, Morristown, NJ, 1980-83. $4.95.

Reviewed as excellent beginning book for teachers as well as hands-on guide for students. Versions for APPLE, ATARI, and TRS-80.

Computers in Education and in School Library Media Centers: A Research Review. David V. Loertscher. Available from author, Hi Willow Research and Publishing, P.O. Box 1801, Fayetteville AR 72702.

Paper given at American Library Association Conference in Los Angeles.

Computers in the Classroom. Henry S. Kepner, Jr. ed. National Education Association, 1982. 158pp. $7.95 paper. ISBN 0-8106-1825-7.

Covers educational and curriculum related uses of the computer emphasizing integration with instruction. Includes selection of hardware and software. Reviewed as a good source.

Computers, Teaching, and Learning. By Jerry W. Willis, D. LaMont Johnson, and Paul N. Dixon. Dilithium Press, 1983. 257pp. $9.95 paper. ISBN 0-88056-065-7.

A useful guide to computers for teachers, this text considers history, languages, applications and evaluation.

Courseware in the Classroom. Ann Lathrop and Bobby Goodson. Addison-Wesley, 1983. 187pp. $7.95 paper. ISBN 0-201-10007.

Selection, organization and integration of software written by a librarian and a teacher. Includes a "wealth of information."

Creative Programming for Young Minds. Charleston, IL, Creative Programming, Inc., 1983. $7.95 per volume, paper. ISBN 0:912079-02-9.

Designed for elementary school students, these workbooks are useful for any learner. The five volumes for each computer (available for APPLE, TRS-80, PET, TI99/4A, VIC20) provide a hands-on learning experience which will help user write rather sophisticated programs.

Don't! Or How To Care For Your Computer. Rodney Zaks. Sybex, Berkeley, CA, 1981. 217pp. $11.95 paper. ISBN 0-89588-065-2.

Reviewed as cheap insurance.

Educational Software Directory: A Subject Guide to Microcomputer Software. Compiled by Marilyn J. Chartrand and Constance D. Williams for Corporate Monitor, Inc. Libraries Unlimited, 1982. 292pp. $22.50 paper. ISBN 0-87287-352-9.

A comprehensive directory for k-12 software which gives needed hardware and lengthy annotation. Well reviewed.

From Baker Street to Binary. By Henry Ledgard, E. Patrick McQuaid, and Andrew Singer. McGraw-Hill, 1983. 277pp. $10.95 paper. ISBN 0-07-036983-6.

An appealing computer awareness and literacy manual which presents the mysteries of programming, word processing, etc., as Sherlock Holmes mysteries.

Hands-on Basic for the Apple II. By Herbert Peckham. McGraw-Hill, 1983. 320pp. $19.95 paper. ISBN0-07-049179-8.

Modification of BASIC: A HANDS-ON METHOD especially for the Apple computer. Reviewed as excellent book for independent study. Available in other versions.

How to Program Your Commodore 64: Basic for Beginners. By Carl Shipman. NP Books, 1983. 338pp. $9.95 paper.

Reviewed as easy to follow and well organized. Includes using printer, debugging, etc.

I Speak BASIC to My PET. Aubrey B. Jones, jr. Rochelle Park, NJ, Hayden Book Co., 1982. $8.45. Teacher's Manual $17.45

A computer literacy course for intermediate grades and up that introduces students to BASIC language programming. Reviewed as excellent teacher resource. Editions also available for APPLE, TRS-80, ATARI and VIC.

It's BASIC: The ABC's of Computer Programming. By Shelley Lipson. Holt, Rinehart, and Winston, 1982. 48pp. $8.70 ISBN 0-03-061592-5.

A simple explanation (grades 2-6) of the basics of computer programming.

The Joy of Computers. By Peter Laurie. Little, Brown, 1983. 191pp. $19.95. ISBN 0-316-51636-8.

Fun for the experienced, useful for the novice. Reviewed as an illustrated adventure.

Kids and the Apple. By Edward H. Carlson. Datamost: Reston, 1982. $19.95. ISBN 0-8359-3669-4.

Instuctional manual that teaches students in the middle grades and above how to write programs for the Apple Computer. VIC, ATARI, and TRS-80 editions available.

Layman's Guide to the Use of Computers in Education. By Sylvia Charp and others. The Association for Educational Data Systess, 1982. $5.33.

A state of the art presentation of computer applications in education.

Library Automation: An Introduction for Library Technicians. By Suzanne L. Gill. Libraries Unlimited, 1983. 175p. $19.50. ISBN 0-87287-400-1.

Circulation, acquisitions, cataloging, serials, reference and word processing.

The McGraw-Hill Computer Handbook. Edited by Harry Helms. McGraw-Hill, 1983. 989pp. $79.50. ISBN 0-07-027972-1.

A comprehensive, highly recommended but expensive resource book providing full coverage of a wide range of topics.

Media Center Management with an Apple II By. Janet Noll Nauser. Libraries Unlimited, 1983. ca 165pp. $16.?0. ISBN 0-87287-392-7.

Designing a management system, analysis aids, modular software programs, database management, word processing, Step by step examples.

The Media Specialist, the Microcomputer, and the Curriculum. By Joanne Johnson Troutner. Libraries Unlimited, 1983. ca 175pp. $19.50 ISBN 0-87287-367-6..

Selection, evaluation, bid specifications, curriculum applications, computer literacy covered. Includes bibliography.

A Micro Handbook for Small Libraries and Media Centers. By Betty and Marie Costa. Libraries Unlimited, 1983. $19.50. ISBN 0-87287-354-4.

How to evaluate software and hardware, history of computers and their library role, extensive bibliographies. Reviewed as primary purchase.

Microcomputer Data Communication Systems. By Frank Derfler. Prentice-Hall, 1982. 129pp. $12.95 paper. ISBN 0-13-58071-3

Reviewed as a help in understanding computer jargon.

Microcomputer Resource Book for Special Education. By Delores Hagen. Reston Pub. Co., 1983. $15.95.

Far reaching presentation of use of computers with specific physical and mental handicaps and learning disabilities.

Microcomputers: A Parent's Guide. By Kenneth P. Goldberg and Robert D. Sherwood. John Wiley, 1983. 196pp. $8.95 ISBN 0-471-87278-4.

A useful book for both parents and teachers. Includes course on computer basics, software and languages. Considers applications in school and home.

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Microcomputers in Education: A Nontechnical Guide to Instructional and School Management Applications. By Lee M. Joiner and others. Holmes Beach, FL, Learning Publications, 1982. $24.95 plus $1.50 shipping.

Nontechnical guide for teachers dealing with use in schools for both management and instruction.

Microcomputers in Libraries. Edited by Ching-Chih Chen and Stacey Bressler. Neal-Schuman, 1983. 259pp. $22.95 paper. ISBN 0-918212-61-8.

Thirteen addresses from 1982 workshop, including history, hardware and software, evaluation and selection, administration, site selection and security. SLJ reviewers preferred **A Micro Handbook for Small Libraries and Media Centers**, q.v.

My Students Use Computers: Learning Activities for Computer Literacy. By Beverly Hunter. Reston, 1983. 341pp. $16.95 paper. ISBN 0-8359-4804-8.

K-8 curriculum for computer literacy includes scope and sequence, philosophy and many activities with objectives, needed materials, etc. Reviewed as excellent source regardless of kind of computer.

The PET Personal Computer for Beginners. By Seamus Dunn and Valerie Morgan. Prentice Hall, 1983. $12.95. ISBN 0-13-661827-8.

Introduction to the PET. Not too overwhelming.

Practical Guide to Computers in Education. By Peter Coburn, et al. Addison-Wesley, 1982. 192pp. $10.95 ISBN 0-201-10563-2.

Excellent introduction to educational application of the computer. Includes integration, software, system selection. "Required reading".

The Reader's Guide to Microcomputer Books. By Michael Nicita and Ronald Petrusha. Golden-Lee, 100 Dean St., Brooklyn, NY 11238, 1983. 409pp. $9.95 paper. ISBN 0-912331-00-3.

400 books published 1979-1983 with annotations and ratings, 10 to 100. Reviewed as useful.

Spotlight on Computer Literacy. By Ellen Richman. Random House, 1982.

Information on how computers work, computers in our lives and BASIC programming. Recommended. Not in **Books in Print** but **The Random House Book of Computer Literacy** by the same author is available. 192pp. $9.95. ISBN 0-394-72125-X.

The Star Wars Question and Answer Book about Computers. By Fred D'Ignazio. Random House, 1983. $4.95.

Question and answer format presents information on how computers work, and the wide variety of uses to which they have been put today.

Student Computer Handbook. PET edition, revised. Developed by elementary librarians. Bettendorf, Iowa Community School District, 1983.

Teacher edition supplements student handbook. Contact Patricia Meier, Armstrong Elementary for availability.

TLC (Thinking, Learning, Creating) for Growing Minds Robin Buxton. Charleston IL, Creative Learning Associations, Inc., 1983. 2 vol. plus project vol.

A step-by-step, self-instructional manual on using and programming the computer. The three volume set is available for PET (Buxton) and APPLE(Kathy Taitt).

Webster's New World Dictionary of Computer Terms. Comp. by Laura Darcy and Louise Boston. Simon & Schuster, 1983. $5.95.

2500 plus basic terms used in computer explained and cross-referenced to related terms. Clear explanations for beginners.

Your First Basic Program. By Rodney Zaks. Sybex, 1983. 187pp. $9.95 paper. ISBN 0-89588-092-X.

Humorous, practical introduction to BASIC.

BEST COPY AVAILABLE

MINI-BIB 10

MICROCOMPUTERS AND LIBRARY MEDIA CENTERS

(PERIODICALS AND ANNUALS)

By Betty Jo Buckingham
With Assistance from Patricia Meier
And the INFORMS Staff

Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

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Keeping up-to-date in a field changing as rapidly as that of the microcomputer is extremely difficult. This bibliography of periodicals and other serials concerning microcomputers in the library acknowledges this problem. No such bibliography can contain all the titles which might be useful. It is hoped that it can provide an overview of the kinds of information available.

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The Apple Journal of Courseware Review (Periodical). Apple Computer, Inc., 10260 Bandley Dr., Cupertino, CA 95014. Irregular. $5.95 per issue.

Appears to be replacement of Journal of Courseware Review which provided critical reviews of programs for the Apple.

Book of Apple Software (Annual). Addison-Wesley. Order from The Book Company, 11223 S. Hindry Avenue, Los Angeles, CA 90045. $19.95.

Versions for IBM and Atari also available. Lengthy reviews with A-B-C grades, under games education, business and utilities.

The Book Report (Periodical). Box 14466, Columbus, OH 43214-0466. Bimonthly (during school year). $20.00.

Journal for junior and senior high librarians which reviews computer software as well as other materials.

Booklist (Periodical). American Library Association, 50 E Huron st., Chicago, IL 60611. 22 issues per year. $40.00.

Reviews books and audiovisual materials as well as computer software.

The Bowker/Bantam 1984 Complete Sourcebook of Personal Computing. R.R.Bowker, 1984. 660pp. $18.95 paper ISBN 0-553-34086-7 or Bowker 0-8352-1765-5.

An inexpensive comprehensive directory with introductory chapter on selection of hardware, checklists of hard- and software, lists of computers, supporting hardware, 3400 software programs by application, 2300 books, 200 magazines, over 1100 clubs and 4000 companies.

Byte (Periodical). McGraw Hill. Subscriptions to Box 590, Martinsville, NJ 08836. Monthly. $21.00.

A general interest computer journal with single theme issues. Reviews of software and books are good. Not for the novice.

CMC News: Computers and the Media Center (Periodical). 515 Oak St. N., Cannon Falls, MN 55009. Quarterly. $4.00

Covers library applications of microcomputers.

Classroom Computer Learning (Periodical). Pitman Publishing Co., 19 Davis Dr., Belmont, CA 94002. 9 issues per year. $14.95.

Includes reviews of hardware and software. Announces new products and provides practical articles for educators. Reviewed as providing some of best software reviews.

Classroom Computer News--1983 Directory of Educational Computing Resources (Annual). Classroom Computing News, 341, Mt. Auburn St, Watertown, MA. $14.95.

Reviewed as "recommended for every library", this directory includes sources, computer-specific resources, local and regional resources, continuing education, calendar-index of advertisers-index, yellow pages.

Computer Book Review (Periodical). CBR Publications, 735 Ekekela Place, Honolulu, HI 96817. Bi-monthly. $21.00.

Independent, critical reviews of latest computer related titles of over 100 publishers.

Computer Shopper (Periodical). Computer Shopper, P O Box F, Titusville, FL 32780. Monthly. $2.00 per issue.

Classified ads on new and used microcomputers, peripherals and software.

The Computing Teacher (Periodical). Dept of Computer Science, University of Oregon, Eugene, OR 97403. Nine issues/year. $16.50.

Reviewed as "good basic information source for teachers in elementary through high school." Includes microSIFT reviews and ERIC PRO/FILES.

Courseware Report Card -- Elementary and Secondary Editions (Periodical). Educational Insights, 150 N. Carob St., Compton, CA 90220. 5 issues per year. $59.50 per edition; $95.00 for both.

Two to 4 page reviews including content summary, descriptions, evaluative comments. Written by teachers and staff specialists. Separate editions for Apple, Atari, Commodore, Radio Shack.

Creative Computing (Periodical). Creative Computing, P O Box 5214, Boulder, CO 80321. Monthly. $24.97.

Self-styled as "#1 magazine of computer applications and software." Reviews software in one area per issue, plus games and books. Reviews are signed and in depth. Same parent company also produces **Creative Computing Software Buyer's Guide** (Annual $3.95) and **Creative Computing Buyer's Guide to Personal Computers and Peripherals** (Annual $3.95).

The Digest of Software Reviews: Education (Periodical). v. 1, no. 1- . Feb. 1983- . Edited by Ann Lathrop. School & Home Courseware, Inc., 1341 Bulldog Lane, Suite C, Fresno, CA 93710. Quarterly. $52.95. $42.95 prepaid.

Provides detailed information including Dewey number, grade, price, group size and excerpts of current reviews. Selected for balance between levels and subjects. "Handy."

Educational Computer Magazine (Periodical). P. O Box 535, Cupertino, CA 95015. 10 issues per year. $25.00.

K-12 and media center applications. Reviews free and inexpensive software.

Educational Technology (Periodical). 140 Sylvan Avenue, Englewood Cliffs, NJ 07632. Monthly. $49.00

"Excellent, evaluative" reviews written by educators. Feedback from users, updates on changes.

Electronic Learning (Periodical). Scholastic, 902 Sylvan Avenue, Englewood Cliffs, NJ 07632. Bimonthly. $19.00.

Excellent source of practical ideas for classroom uses of computer. Very good review source.

inCider, Green's Apple Magazine (Periodical). inCider, Subscription Services, P. O. Box 911, Farmingdale, NY 11737. Monthly. $25.00.

Reviews soft and hardware for use with Apple. Articles all appear to be about Apple also, but not all is "pro". May be listed as In Cider.

Infoworld (Periodical). 375 Cochituate Rd., Framingham, MA 01701. Weekly. $31.00

Newsweekly for microcomputer users.

Journal of Courseware Review (Periodical). Apple Computer, 20525 Mariana Ave, Cupertino, CA 95014. Variable. $5.95 per issue. Available through Apple dealers.

Reviews commercially produced computer software for educational uses. Fifteen comprehensive critical reviews written by instructional designers and professional educators in each issue. Apple-compatible only.

Leap (Literature Analysis of Microcomputer Publications) (Periodical). Softimages Division of Decision Systems, Inc., 200 Route 17, Mahwah, NJ 07430. Bi-monthly. $69.95, print. $54.95, microfiche. $99.95, both. $29.95, additional fiche.

Indexes over 120 microcomputer publications in business, education, arts, social and physical science. Contains author, subject and review indexes. Review index includes books, periodicals, educational courseware, files, hardware software and video and computer games.

Library Hi Tech (Periodical). Pierian Press. Quarterly. Institutions $39.50; individuals $19.50.

Proposed as current guide to all technologies available to libraries and information centers. Recommended to all librarians by one reviewer.

MECC Network (Periodical). MECC Network Newsletter, Minnesota Educational Computing Consortium, 3590 Lexington Ave., St Paul, MN 55112. Free.

Write to be added to mailing list. Replaces MECC Data Line and User's.

Micro Software Report: Library Edition (Annual) c/o Nolan Information Mgt. Services, 21203-A Hawthorne Blvd., Suite 5323, Torrance, CA 90509. $49.95.

Claims to be largest, most comprehensive index to library related microcomputer software. Around 14 reviews per issue. Also available from this publisher is jobbers catalog of some 3000 programs for IBM, Apple, TRS-80, Atari.

Microcomputer Index (Periodical). Microcomputer Information Services, 2464 El Camino Real, #247, Santa Clara, CA 95051. bimonthly. $38.00.

A subject index of forty microcomputer magazines, also available on DIALOG.

"Microcomputer Software and Hardware - An Annotated Source List: How to Obtain, How to Evaluate, How to Standardize," pp. 107-119. School Library Media Quarterly, Winter, 1984.

In addition to items listed in sub-title, there is an appendix of software producers and distributors. Available as a reprint from American Association of School Librarians.

Micro-Courseware PRO/FILES(Periodical). EPIE and Consumers Union, EPIE Institute, P. O. Box 839, Materaille, N. Y. 11776 Monthly updates. $125.

Basic service starts with 60 profiles. There is a similar service for equipment. see also The Computing Teacher.

Microgram (Periodical). Consortium for Quality Educational Computing Products, EPIE and Consumers Union, P O Box 620, Stony Brook, NY 11790. Monthly. $48.00.

A consumer's force for better products.

MicroSIFT Courseware Reviews (Periodical). (Microcomputer Software and Information for Teachers). Northwest Regional Laboratory, 300 Southwest Sixth Ave, Portland, OR, 97204. Irregular. Free.

Reviews prepared from at least two teacher reviewers' comments. Includes objectives, prerequisites, content, structure, uses, strengths, weaknesses and 21-item checklist. The reviews are distributed through state and local agencies as well as being available through BRS. Also published in THE COMPUTING TEACHER and SCHOOL MICROWARE REVIEWS. Write to MicroSIFT for nearest agency. Reviewed as among the best.

Peelings II (Periodical). P. O. Box 188, Las Cruces, NM 88004. 9 issues per year. $21.00.

Signed reviews of hard- and software for Apple.

School Courseware Journal (Periodical). Formerly Courseware Magazine. 1341 Bulldog Lane, Suite C, Fresno, CA 93710. Five issues per year.

Up to 20 reviews per issue. Available for Apple, PET, TRS-80 and Atari.

School Library Journal (Periodical). Box 13706, Philadelphia, PA 19101. 10 issues per year. $38.00.

Reviews books and other nonprint material for school age, as well as computer software.

School Microware Reviews (Periodical). Dresden Associates. Three issues. $45.00.

Reviews software for most microcomputers. Reviews 50 programs per issue and provides cumulative index to around 500 reviews in 24 publications.

Small Computers in Libraries (Periodical). Graduate Library School, University of Arizona. Monthly. $20.00.

To provide clearing house and guidance on micros in libraries. Reviewed as "excellent source."

Softalk (Periodical). Softalk Magazine, Box 60, North Hollywood, CA 91603. Monthly. $12.00. Additional copies, $8.00.

Articles and quick guide to popular, specialized or classic software for Apple.

Softline (Periodical). Box 60, North Hollywood, CA 91603. Bimonthly $12.00.

A computer game magazine

Software Finder (Semiannual). Dresden Associates, P. O. Box 246, Dresden, ME 04342. Fall and Spring. $25.00.

Contains software for most microcomputers. Formerly School Microware Directory.

Software in Print: 1983 (Annual). Technique Learning, 40 Cedar St., Dobbs Ferry, NY 10522. Fall 1983.

Plans to include 25,000 items in its database. Sections will include business/professional, educational, home/entertainment, technical applications.

Software Reports (Periodical). Allenbach Industries, 7101 Las Palmas, Carlsbad, CA 92008. 4 updates per year. $42.95 plus updates.

One paragraph description, A-B-C grade for documentation, use, content, technique, value. Written by teachers and staff specialists. 200 reviews per year planned.

Swift's 1983 Educational Software Directory. Apple II Edition (Annual?). Sterling Swift Pub. Co., 1600 Fortview Road, Austin, TX 78704. 250pp. $14.95 ISBN 0-88408-150-8.

Basic organization of this nonevaluative tool is by publisher, with the publishers broken into five groups: Traditional Education Publishers, Other Education Publishers, Education Software Houses, Non-Commercial Software, Other Education Software. no indexes.

Teaching and Computers (Periodical). Scholastic, 902 Sylvan Avenue, Englewood Cliffs, NJ 07632. 8 issues per year. $19.00.

New in fall of 1983.

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MINI-BIB 11

LIBRARY MEDIA SKILLS

Prepared By
Betty Jo Buckingham

Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

Independent use of libraries and library materials has always been an important skill for students and nonstudents. In this information age such independence is both more complex and more critical. Library media specialists must continue to provide the primary leadership in this vital area.

This brief bibliography is designed to call to the attention of library media specialists, teachers, and administrators, a few of the curriculum guides and other aids which can provide assistance in planning for library skills instruction and the integration of such instruction with classroom objectives and activities. Readers may send recommendations for additions and deletions to the Department of Public Instruction.

Basic Language Skills Through Files: An Instructional Program for Secondary Students. By Bruce McDonald, et al. Libraries Unlimited, 1983. 313pp. $23.50. ISBN 0-87287-368-4.

One hundred eighty-four files to teach reading comprehension, research and writing skills.

Basic Media Skills Through Games. By Irene Wood Bell and Jeanne E. Mieckert. Libraries Unlimited, 1979. 242pp. $18.50. ISBN 0-87287-194-0.

Games to reinforce specific library media skills.

Basic Teaching Strategies and Activities for the Dictionary. Patricia Doyle and Harlan E. Mann. Edvon Associates, Box 65386, West Des Moines, IA, 50265, 1982. $5.95.

Masters of exercises to use for teaching students in grades 4-8 about English language dictionaries.

Between Junior High and College: Strategies for Teaching Library Media Skills in High School Social Studies. By Margaret B. Lefever. Libraries Unlimited, ca 1984.

Forthcoming title in Teaching Library, Media, Research and Information Skills Series edited by Paula Kay Montgomery.

Choose, Use, and Enjoy! By Phyllis Leonard. Libraries Unlimited, ca 1984.

Forthcoming title in Teaching Library, Media, Research and Information Skills Series edited by Paula Kay Montgomery.

Creative Encounters: Activities to Expand Children's Responses to Literature. By Anne T. Polkingarn and Catherine Toohey. Libraries Unlimited, 1983. 140pp. $15.00. ISBN 0-87287-371-4.

Activities for 50 children's literature titles to encourage creative response.

E Is for Everybody: A Manual for Bringing Fine Picture Books into the Hands and Hearts of Children. Nancy Polette, Scarecrow, 1982. 194pp. $12.50. ISBN 0-8108-1579.

Reviews of 126 picture books with suggested activities for integrating children's books with all parts of the curriculum, elementary through junior high. Part II gives directions for incorporating art experiences in the literature program.

The Elementary School Librarian's Almanac: A Complete Media Program for Every Month of the School Year. By Hilda K. Weisburg and Ruth Toor. Center for Applied Research in Education, 1979. $23.50. ISBN 0-87628-299-0.

Ideas for library skills and publicity.

Gaming in the Media Center Made Easy. By Irene Wood Bell and Robert B. Brown. Illustrated by Keith E. Kirby. Libraries Unlimited, 1982. 205pp. ISBN 0-87287-336-6.

91 games for reinforcing library skills in grades 1-6.

Geography Puzzles. By Peggy Adler. Franklin Watts, 1979. $6.90. ISBN 0-531-02867-4.

Geography skills by puzzle for grades 4-6. w/a

A Guidebook for Introducing Library Skills to Kindergarten and Primary Grades. By Margaret V. Beck and Vera M. Carney. T. S. Denison, 1982. $9.95.

Appreciation of books and functions of library for grades k-1.

A Guidebook for Teaching Library Skills, Book One. By Margaret V. Beck and Vera M. Carney. T. S. Denison, 1982. $9.95; Workbook $1.25.

The card catalog and motivation for grades 3-5.

A Guidebook for Teaching Library Skills : Book Two. By Margaret V. Beck and Vera M. Carney. T. S. Denison, 1982. $9.95; Workbook $1.25.

Dewey Decimal arrangement for grades 4-7.

A Guidebook for Teaching Study Skills and Motivation. By Bernice Jensen Bragstad and Sharyn Mueller Stumpf. Allyn & Bacon, 1982. $19.95.

Professional level - ideas for teaching how to study.

Information Searching: A Handbook for Designing and Creating Instructional Programs. By Janet L. Freedman and Harold A. Bantly. Scarecrow Press, 1982. 208pp. $16.00. ISBN 0-8108-1509-5.

Methods for introducing and teaching library and research skills.

Instruction in School Media Center Use. 2nd ed. Edited by Thomas L. Hart. American Library Association, ca January 1985. ca $17.00.

The 1978 edition included conceptual models for instruction in library skills and annotated many library skills products. Major revisions are being planned.

Integrating Library Instruction with Classroom Teaching at Plainview Junior High School. By Elsa R. Berner. American Library Association, 1958. 120pp. $5.00. paper. ISBN 0-8389-0040-2.

The classic in the field of integration of library skills and classroom instruction.

Library Lingo. By Sandra Schurr. Incentive Publications, Nashville, TN, 1981. 32pp. $5.95. ISBN 0-86530-037-2.

Masters for practice in library skills for grades 2-6.

Library Media and the Senior High School English Program. By Mary Hackman. Libraries Unlimited, ca 1984.

Forthcoming title in Teaching Library, Media, Research and Information Skills Series edited by Paula Kay Montgomery.

Library Media Program for the Gifted. By M. Ellen Jay. Shoestring, 1982. $12.50 paper. ISBN 0-208-01922-7.

A collection of activities for library media center skills development designed for the gifted but adaptable for other levels. Goes beyond scope of other activity books in this area.

Library Skills Activities and Games. By Virginia Healy. T. S. Denison, 1982. $5.95.

Games, basically on the Dewey Decimal System for students, grades 2-5.

Library Skills Activities Kit: Puzzles, Games, Bulletin Boards, and Other Interest Rousers for the Elementary School Library. By Jerry J. Mallett. Center for Applied Research in Education, 1980. $24.95. ISBN 0-87628-533-3.

Many clever ideas for possible integration into many curriculum areas, grades 2-5. Author also has a series of Library Skills Activity Puzzles about books, dictionaries, etc.

Library Skills for Middle Schools: Strategies for Library Media Specialists and Teachers. By Lucille Van Vliet. Libraries Unlimited, 1983. ca 200pp. ISBN 0-87287-410-9. $27.50.

A program developed, tested and used by a library media specialist and teachers to provide for the integration of library skills with classroom instruction, each lesson sample gives an overview; skills, performance and subject area objectives, learning strategy, resources, evaluation criteria, etc.

Library Skills Teaching Center. By Sarah Elsesser. T. S. Denison, 1982. $1.65; Teacher's Guide $4.95.

Booklets on use of Dewey Decimal System, Reader's Guide, etc., for grades 4-6.

Literature Cross-a-Word: Book I and Book II. By Irene Wood Bell. Oryx Press, 1982. ISBN 0-89774-062-9; 0-89774-074-X. $12.50 each.

Volume I provides puzzles about books of "animal stories," "modern fantasy," and "space and time (fiction)." Volume II covers "historical fiction," "mystery and detective stories," and "Newbery Award winners." Puzzles may be copied. Despite problems binding causes for copying, reviewed as helpful and delightful for upper-elementary educators.

Literature Puzzles for Elementary and Middle Schools. By Carol J. Veitch and Cecilia M. Boklage. Illustrated by Patricia A. Mannerberg. Libraries Unlimited, 1983. 104pp. ISBN 0-87287-363-3. $17.50.

A literature program supplement which provides crossword puzzles for 25 popular children's books.

Making Self-Teaching Kits for Library Skills. By Marian E. Karpisek. American Library Association, 1983. $12.00. ISBN 0-8389-0374-8.

How-to-do-it manual for preparing library media center learning kits fro grades 3-6.

Media/Classroom Skills: Games for the Middle School. 2 vol. By Jeanne E. Wieckert and Irene Wood Bell. Libraries Unlimited, 1981. 250pp., 286pp. @ $18.50 or $33.30 per set. ISBN 0-87287-227-0; 0-87287-236-X.

Games to reinforce skills in many subject areas.

Media Magic: Games and Activities for Total Curriculum Involvement. By Mary Margrabe. Acropolis Books, 1979. $7.95. ISBN 0-87491-213-X.

Games and other strategies for involvement with curriculum.

The "NOW" Library Media Center: A Station's Approach and Teaching Kit. rev ed. By Mary Margrabe. Acropolis Books, 1975. $9.95 paper. ISBN 0-87491-343-8.

The classic for planning K-6 library skills using programmed learning centers.

On This Day: A Collection of Everyday Learning Events and Activities for the Media Center, Library and Classroom. By Elaine Haglund and Marcia Harris. Libraries Unlimited, 1983. 472pp. $27.50. ISBN 0-87287-345-5.

Reviewed as interesting trivia and ordinary teaching suggestions for the school library.

Planning the Library Instruction Program. By Patricia Senn Brevik. American Library Association, 1982. 146pp. $10.00 paper. ISBN 0-8389-0358-4.

Step by step procedures to articulate and support a program of library instruction in academic, school or public libraries.

The Popular Music Handbook: A Resource for Teachers, Librarians, and Media Specialists. By B. Lee Cooper. Libraries Unlimited, 1983. ISBN 0-87287-393-5.

Teaching units to introduce popular music.

School Librarian's Grade-by-Grade Activities Program: A Complete Sequential Skills Plan for Grades K-8. By Carol Collier Kuhlthau. Center for Applied Research in Education, 1981. 204pp. $23.50. ISBN 0-87628-744-5.

"Comprehensive, sequential activities program for developing basic library and information skills." Sequence is logical, cumulative and strongly supported by activities but perhaps as much as two years advanced for proposed users.

Skimming and Scanning (Middle and Advanced Level). By Edward B. Frye. Jamestown Pub., Providence, RI, 1982. Middle, $4.80 paper. ISBN 0-89061-246-3. Gr. 7-12, $4.00 paper. ISBN 0-89061-123-8.

Ten exercises in each book with examples from novels, newspapers, reference materials.

Strategies for Teaching Media Skills to Primary Students. By Alice R. Seaver. Libraries Unlimited, 1983. ca 200pp. ISBN 0-87287-409-5. $22.00.

Presents strategies for organizing and developing materials for skills instruction.

Study Skills Strategies and Activities: an Integrated Curriculum Approach to Teaching Information Skills for Intermediate Students. By Barbara Bradley Zlotnick. Libraries Unlimited, 1983. ca 200pp. ISBN 0-87287-411-7. $22.00.

Theoretical strategies, skills continuum charts and instructional models for integrating study skills instruction for grades 3-6.

Teaching Critical Television Viewing Skills: An Integrated Approach. By Milton E. Ploghoft and James A. Anderson. Charles C. Thomas, 1982. 208pp.

Review not available.

Teaching Library Media Skills: An Instructional Program for Elementary and Middle School Students. 2d ed. By M. Thomas Walker and Paula Kay Montgomery. Libraries Unlimited, 1983. 207pp. ISBN 0-87287-365-x. $23.50.

A complete program of library media instruction including microcomputers and online searching. The earlier edition reviewed as "very worthwhile for those wanting or needing assistance in adopting an integrated program of library media skills instruction.

This Way to Books. By Caroline Bauer. H. W. Wilson, 1983.

Ideas, activities, programs, techniques to involve children in the reading experience.

The Wisconsin Library Media Skills Guide. Wisconsin School Library Media Association, Madison, Wisconsin, 1979. $10.95.

Provides scope, sequence and activities for traditional approach.

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MINIBIB 12

MANAGING AND ORGANIZING THE LIBRARY MEDIA CENTER

Prepared by
Betty Jo Buckingham

Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

Administration and management of the library media center has always been a difficult task because of the breadth of the responsibilities faced by the school library media specialist. In this information age the task has become even heavier and the importance of good management practices even more vital.

This brief bibliography is designed to call to the attention of library media specialists and school administrators, a few of the aids to planning for a good library media program. Users are invited to recommend additions and deletions.

*ALA Filing Rules. American Library Association, 1980. 62p. $4.00 paper ISBN 083893255X.

The authority for filing cards in a card catalog or arranging a book form catalog.

Administering a School Library Media Program. Rev. ed. John T. Gillespie and Diana L. Spirt. Bowker, 1983. 256pp. $29.95. ISBN 0-8352-1514-8.

Revision of a 1973 book Creating a School Library Media Program. Focuses on building level library media center management, covering budgeting, selection, acquisition, organization of holdings, computers and networking.

Anglo-American Cataloguing Rules. 2nd ed. Prepared by the American Library Association, the Library of Congress, the Library Association (Great Britain) and the Canadian Library Association. Edited by Michael Gorman and Paul Winkler. American Library Association, 1978. 620pp. $12.50 paper. ISBN 0838932118.

The controversial, but necessary cataloging standard. Michael Gorman's **The Concise AACR2** is a useful resource (ALA, 1981. 164pp. $8.00. ISBN 0 8389-9325-8). See also **Commonsense Cataloging**.

Behavioral Requirements Analysis Checklist. By Robert N. Case and Anna Mary Lowrey. American Library Association, 1973. 80pp. $4.00 ISBN 0-8389-3146-4.

An excellent, if detailed self-evaluation document. Provides competency based job functions and task statements.

Block Grants: Challenges and Opportunities. American Association of School Librarians, 1982. $.80 members. $1.00 nonmembers.

Prepared by the AASL Legislation Committee. Provides information on federal block grants, their rationale and characteristics and how school library media specialists can assure the consideration of library media programs.

Books: Their Care and Repair. Jane Greenfield. H. W. Wilson, 1983. 160p.

First aid manual for ailing books.

Case Studies in Library/Media Management Emanuel T. Prostano and Joyce S. Prostano. Libraries Unlimited, 1982. 100pp. $13.50 paper. ISBN 0-87287-344-7.

Case studies for new and old problems. Library Science Text Series.

Cataloging Nonbook Materials: Problems in Theory and Practice. By Carolyn O. Frost. Libraries Unlimited, 1983. 390pp. $28.59. ISBN 0-87287-329-3.

Uses AACR2 and Weihs's **Nonbook Materials: The Organization of Integrated Collections** to discuss and demonstrate theoretical issues.

Circulation Systems for School Media Centers. Nevada Thomason. Libraries Unlimited, 1983. 250pp. $23.50 ISBN 0-87287-370-6.

Traditional and automated systems.

Closing on a Bright Note: A Guide for the Permanent Closing of a School Library Media Center. American Association of School Librarians, 1982. $.50 members. $.65 nonmembers.

This Quicknote addressing how to close a library media center was prepared by the Supervisors Section of the AASL.

The Collection Program in Elementary and Middle Schools: Concepts, Practices and Information Sources. By Phyllis J. Van Orden. Libraries Unlimited, 1982. 301pp. $18.50. ISBN 0-87287-335-8.

Reviewed as thorough, well-written look at library media center collection development processes.

***Commonsense Cataloging: A Catalogers' Manual**. 3d ed. Rosemary Miller and Jane Terwilleger. H. W. Wilson, 1983. 176p. $22.0 ISBN 0-8242-0689-4.

Revision of Esther Piercy's clearly written cataloging techniques that match **Anglo-American Cataloguing Rules**.

The Complete Book of Forms for Managing the School Library Media Center Ruth Toor and Hilda Weisburg. Center for Applied Research in Education, Inc., 1982. $34.50. ISBN 0-87628-299-0.

The authors of the **Elementary School Librarian's Almanac** and the monthly "School Librarians Workshop" have developed a helpful book of nearly every form imaginable. While experienced library media specialists and those using computers will find some forms superceded, all should find useful information according to reviews.

Conservation Treatment Procedures: A Manual of Step By Step Procedures for the Maintenance and Repair of Library Materials Carolyn Clark Morrow. Libraries Unlimited, 1982. 191pp. $19.50 paper. ISBN 0-87270-294.7.

Prepared by the Conservation Librarian of Southern Illinois University.

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Creating Programs for the Gifted: A Guide for Teachers, Librarians and Students By Corinne P. Clendening and Ruth Ann Davies. R. R. Bowker, 1980. 574pp. $29.95 ISBN 0-8352-1265-3.

Discusses the components of a program for the gifted and describes 60 models.

Defusing Censorship: The Librarian's Guide to Handling Censorship Conflicts Frances H. Jones. Oryx Press, 1983. 229pp. $18.50 paper. ISBN 089774-022-X.

Censorship conflicts in public and school libraries including internal censorship. Extensive appendix includes sample policies. Most of material for schools deals with court cases.

*Dewey Decimal Classification and Relative Index. 19th Ed. By Melvil Dewey. Forest Pr., 1979. 3 vol. $100.00 ISBN 0-910608-23-7.

the basic classification used by school and public libraries. Necessary for collections over 20,000. Valuable for smaller ones.

Dewey Decimal Classification and Relative Index, 11th Abridged Ed. By Melvil Dewey. Forest Pr., 1979. 618pp. $27.00. ISBN 0-910608-22-9.

Abridgement of 19th edition, designed for libraries with under 20,000 titles.

Elementary School Librarian's Almanac: A Complete Media Program for Every Month of the School Year Hilda K. Weisberg and Ruth Toor. Center for Applied Research in Education, 1979. 286pp. $23.50 ISBN 0876282990.

Useful especially for beginners. Helps include handling summer mail, av equipment, as well as list of ideas for bulletin boards and library skills.

Guidelines for Processing and Cataloging Computer Software for Schools and Area Education Agencies. Iowa Department of Public Instruction, 1983. Free to Iowa Schools. Available out of state from American Association of School Librarians. $2.00 members. $2.60 nonmembers.

Step-by-step instructions for processing microcomputer software.

Handbook for School Media Personnel. 2d ed. Philip M. Turner. Libraries Unlimited, 1980. 132pp. $13.50 paper. ISBN 0-87287-225-4.

Everyday operation. Reviewed as useful in areas of foundation funding, faculty communication, production, selection.

Intellectual Freedom Manual Rev. American Library Association, 1983.

Copies of many useful documents in handling censorship and selection.

Instruments for Planning and Evaluating Library Media Programs. Rev. ed. James W. Liesener. University of Maryland, Library Services, 1980. various paging. $3.00 ISBN 0911808159.

Forms for inventory, establishing priorities, using time and staff and funds.

The Library Media Program and the School. D. Philip Baker. Libraries Unlimited, 1983. 175pp. $19.50. ISBN 0-87287-385-4.

Emphasizes need for evaluation and planning.

Library Media Programs and the Special Learner. D. Philip Baker and David R. Bender. Shoe String, 1981. 384pp. $14.50 paper. ISBN 0-208-01846-8.

Physically and mentally handicapped and gifted are considered. Case studies of exemplary programs are given.

Library Media Specialist in Curriculum Development Edited by Nevada W. Thomason. Scarecrow, 1981. 278pp. $15.00 ISBN 0-8108-1406-4.

Discusses importance of library media specialist as curriculum specialist.

A Manual of AACR2 Examples for Microcomputer Software and Video Games. By Nancy Olson. Soldier Creek Press, P. O. Box 863, Lake Crystal, MN 56055, 1983. $7.00.

A manual of examples based on chapter 9 of **Anglo-American Cataloguing Rules, 2.**

Measuring Student Information Use: A Guide for School Library Media Specialists. Jacqueline C. Mancall and M. Carl Drott. Libraries Unlimited, 1983. 175pp. $19.50. ISBN 0-87287-376-5.

The findings of a study of use patterns of 2,000 students with step-by-step guidelines for collecting and analyzing data.

Media Programs: District and School. Prepared by American Association of School Librarians and Association for Educational Communications and Technology. American Library Association, 1975. 128pp. ISBN 0892400161.

The national guidelines for school library media programs. A new document is under preparation and should be available in 1985-86.

Nonprint Cataloging for Multimedia Collections: A Guide Based on AACR2. JoAnn V. Rogers. Libraries Unlimited, 1982. 230pp. $21.00. ISBN 0-87287-284-I.

Illustrates cataloging of many types of nonprint media.

Planning the School Library Media Center Budget. By Betty Jo Buckingham. Iowa Department of Public Instruction, 1984. 12pp.

Proposes assertive budget planning including maintenance and development sections and planning for replacement cycles for all materials and equipment.

Plans for Progress in the Media Center Series. Department of Public Instruction.

. . . K-6. Rev. 1979.

. . . 7-12. Rev. 1980.

. . . Facilities. 1975.

. . . District and AEA. 1974.

Three of the series give quantitative guidelines for development of library media programs at the local level. The fourth addresses district and regional programs.

Publishing in ERIC: It's as Easy as 1, 2, 3. American Association of School Librarians, 1982. $.50 members. $.65 nonmembers.

Information on ERIC and ERIC document selection criteria with procedure for submitting.

The School Librarian as Educator 2d ed. Lillian Biermann Mehmeyer. Librarians Unlimited, 1983. 320pp. $22.50. ISBN 0-87287-372-2.

Covers special groups of learners, and coplanning with teachers. Earlier edition reviewed as blend of "theory and practicality."

The School Library Media Center. 3d ed. Emanuel T. Prostano and Joyce S. Prostano. Libraries Unlimited, 1982. 199pp. $20.00 paper. ISBN 0-87287-334-I.

A comprehensive guide on day to day management of modern library media center.

School Library Media Programs in Library Networks (Microfiche). American Association of School Librarians, 1982. $2.00 members. $2.60 nonmembers.

A set of three microfiche relating to the role of the school library media program in networks. Includes text of legislation from several states, network planning documents, and booklets describing practical cooperation activities uniting school library media programs and other libraries.

School Library Personnel Task Analysis Survey. American Association of School Librarians. American Library Association, c1969. 91pp. out of print.

Reports on detailed study of duties of various library media center positions. May be available in larger collections.

Sears List of Subject Headings. 12th Ed. Edited by Barbara M. Westby. H. W. Wilson, 1982. 624pp. $25.00 ISBN 0-8242-0676-2.

The only relevant list of subject headings for most school and public libraries.

Selecting Materials for Instruction. 3 vol. Marda Woodbury. Libraries Unlimited. Set price $56.40.

Issues and Policies, 1979. 382pp. $23.50 ISBN 0-87287-197-5.

Media and the Curriculum, 1980. 245pp. $23.50 ISBN 0-87287-212-2.

Subject Areas and Implementation, 1980. 235pp. $23.50. ISBN 0-87287-213-0.

Last was reviewed in SMQ as excellent job of "putting together the selection criteria and professional objectives."

Selection of Instructional Materials: A Model Policy and Rules. Rev. Iowa Department of Public Instruction, 1980. 23pp.

A policy and procedure model prepared to encourage Iowa school districts to adopt selection policies and reconsideration procedures to guide their selection process. A simulation game, **The Committee on Decency Vs. Northwest-Southeast Junior-Senior High School** is also available from the Department.

Steps to Service: A Handbook of Procedures for the School Library Media Center. By Mildred L. Nickel. American Library Association, 1975. 124pp. Out of print.

Practical help for the inexperienced and a review for the experienced. A new edition is supposed to be in preparation.

Survey of the Status of Media Service in Iowa Public Schools, 2. Iowa Department of Public Instruction, 1982. 38pp.

Reports on a survey of public school library media programs in 1979-80 and compares those statistics with an earlier survey. Useful in long range planning.

Volunteers in the School Media Center. By Linda Leveque Bennett. Libraries Unlimited, 1983. 250pp. $23.50. ISBN 0-87287-351-X.

Discusses volunteer coordinator, predicting and alleviating problems, a manual and evaluation forms.

Weeding Library Collections - II. 2d rev ed. Stanley J. Slote. Libraries Unlimited, 1982. 198pp. $23.50. ISBN 0-87287-283-1.

Reviewed as helpful for any type of library.

What Can a Library Media Specialist Do to Preserve Intellectual Freedom? American Association of School Librarians, 1982. $.80 members. $1.00 nonmembers.

Brief but pertinent guidelines are given in this Quicknote.

MINIBIB 13

THE VERTICAL FILE

Prepared by
Betty Jo Buckingham

Instruction and Curriculum Division
Iowa Department of Public Instruction
1984

Keeping information on current topics up to date has always been a problem for school library media centers. The current economic constraints make this even more difficult. This in turn makes maintenance of a viable vertical file even more important.

This brief bibliography is designed to call to the attention of library media specialists, teachers, and administrators, a few of the sources for developing and maintaining vertical files. Users are invited to recommend additions and deletions.

Exceptional Free Library Resource Materials. By Carol Smallwood. Libraries Unlimited, 1983. 250pp. $18.50. ISBN 0-87287-406-0.

According to the catalog, this is "the best free material for school, public and special libraries available from government, nonprofit, and business sources."

Current Career and Occupational Literature 1982 (Biennial). By Leonard H. Goodman. H. W. Wilson, 1982. 196pp. $15.00.

Over 1800 references to vocational publications under 600 occupations. Part 2 deals with financial aid, handicapped aid, apprenticeships, etc.

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Over 1800 references to vocational publications under 600 occupations. Part 2 deals with financial aid, handicapped aid, apprenticeships, etc.

Free and Inexpensive Learning Materials (Biennial). George Peabody College for Teachers, Division of Surveys and Field Service. 20th ed., 1981. $4.95. ISBN 0-933436-01-7.

Over 300 documents for school library media centers in alphabetic order by subject. Most carefully selection process of such tools. 1/1

Instructional Aides, Inc 1401 Windy Meadow Drive, Plano, TX 75023. ca $10-14.00 per set.

Sets available on such topics as capital punishment, abortion, women, gambling, immigration, domestic violence, crime, energy.

Library Reference Service, Box 128, Barnesville, MN 56514. Most packets $39.00.

Packets available on such topics as abortion, air, alcohol, American Indians, capital punishment. Half selections are available.

Life Skills Education, 280 Broad Street, Weymouth, MS 02188. ca. $1.25 per pamphlet.

Pamphlets available on such topics as child abuse, depression, marijuana, drug education.

Materials for Occupational Education. 2nd ed. Edited by Patricia G. Schuman. Neal-Schuman, 1983. 384pp. $35.00 ISBN 0-918212-17-0.

Eight hundred periodicals, books, and pamphlets, briefly described and organized under 20 categories.

New Books (Periodical). U. S. Government Printing Office. Bi-monthly. Free.

Lists materials placed on sale for the given 2 month period. This publication and U. S. Government Books replace Selected U. S. Government Publications. Books are broadly interpreted to include items from 20 pages to 1520. Also includes microfiche.

Social Issues Resources Series (SIRS). Social Issues Resources Series, Inc., P. O. Box 2507, Boca Raton, FL 33427.

Notebooks full of vertical file material on each of 32 social issues from aging to work. Supplemented annually.

U. S. Government Books: Publications for Sale by the United States Government Printing Office (Periodical). U. S. Government Printing Office. Quarterly.

This catalog of around 1000 popular Government publications including pamphlets is free upon request. Since there is up to 85% overlap between catalogs no mailing or subscription list is maintained.

U.S. Government Publications for the School Media Center. Alice J. Wittig. Libraries Unlimited, 1979. 121pp. $12.50 ISBN 0-87287-214-9.

Reviewed as primer on government publications.

The Vertical File and Its Satellites: A Handbook of Acquisitions, Processing, and Organization. 2nd ed. Shirley Miller. Libraries Unlimited, 1979. $19.50. ISBN 0-87287-164-9.

The how-to book on establishing a vertical file.

Vertical File Index (Periodical). H. W. Wilson. Monthly. $20.00.

Subject index to free and inexpensive materials.

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